



City of  
Kalgoorlie  
Boulder

# **MINUTES**

of the

**ALL PURPOSE COMMITTEE MEETING**

**Held at 6:00PM**

on

**10 AUGUST, 2020**

in the

**Kalgoorlie Town Hall**

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**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Chairperson declared the meeting open at 6.36pm welcoming those present.

**2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)****IN ATTENDANCE:**

Cr Lisa Malicky  
Cr Deborah Botica  
Cr Gary Brown  
Cr Glenn Wilson  
Cr Dave Grills  
Cr Terrence Winner  
Cr John Matthew

**MEMBERS OF STAFF:**

|                    |  |
|--------------------|--|
| Mr John Walker     | Chief Executive Officer                        |
| Mr Stuart Devenish | General Manager Infrastructure and Environment |
| Ms Holly Phillips  | General Manager City Living                    |
| Mr David Trevaskis | General Manager Finance and Corporate          |
| Ms Eve Reitmajer   | PA to GM Finance and Corporate                 |

**APOLOGIES – ELECTED MEMBERS:**

Cr Nardia Turner  
Cr Linden Brownley

**APOLOGIES – MEMBERS OF STAFF:**

Nil

**LEAVE OF ABSENCE:**

Mayor John Bowler  
Cr Laurie Ayers  
Cr Mandy Reidy  
Cr Pam Townsend

**3 PETITIONS/DEPUTATIONS/PRESENTATIONS****3.1 Guest presenter - Curtin University**

Guest presenter, Curtin University Kalgoorlie Campus Director Sabina Shugg, provided an overview of the university's Kalgoorlie-Boulder Regional Capability and Engagement Centre proposal.

*Due to the delay in the commencement of the meeting the presentation was completed prior to the meeting opening, to those Councillors and staff present.*

**4 DECLARATIONS OF MEMBERS' AND OFFICERS' INTEREST**

**4.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE-BOULDER CODE OF CONDUCT**

Nil

**4.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A**

Nil

**4.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B**

Nil

**5 CONFIRMATION OF MINUTES**

**COMMITTEE RECOMMENDATION**

**MOVED BY: CR TERRENCE WINNER  
SECONDED BY: CR GLENN WILSON**

**[Minutes of All Purpose Committee Meeting held on 14 July 2020](#)**

**That the minutes of the All Purpose Committee meeting held on 14 July 2020 be confirmed as a true record of that meeting.**

**CARRIED  
(7/0)**

**6 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil

**7 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

## 8 REPORTS OF OFFICERS

### 8.1 CHIEF EXECUTIVE OFFICER

#### 8.1.1 LOCAL GOVERNMENT REVIEW PANEL

|                                |  |
|--------------------------------|--|
| <b>Responsible Officer:</b>    | <b>John Walker<br/>Chief Executive Officer</b>                 |
| <b>Author:</b>                 | <b>Michelle Todd<br/>Manager Governance and Legal Services</b> |
| <b>Disclosure of Interest:</b> | <b>Nil</b>   |

#### VOTING REQUIREMENTS

Simple

#### OFFICER/COMMITTEE RECOMMENDATION

**MOVED BY: CR JOHN MATTHEW**  
**SECONDED BY: CR DAVE GRILLS**

**That the Committee recommend Council undertake an analysis of the Local Government Review Panel Final Report with a workshop to follow to collaboratively collate Council's response.**

**CARRIED  
(7/0)**

#### EXECUTIVE SUMMARY

The final report of the Local Government Review Panel has been released by the Minister.

The report includes 65 recommendations that will guide the development of a new local government act.

The report is being considered by the State Government. Council is requested to undertake an analysis of the Final Report, and following same participate in a workshop to collaboratively collate Council's response.

#### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Themes:

- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.
- **EMPOWERED:** We continue to believe in the principles of representational democracy and are enabled to make decisions about our lives.

#### BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

## REPORT

The *Local Government Act 1995* review was announced in 2017. The task was divided into two stages, priority reforms and wide ranging reforms.

We have seen the majority of the priority reforms now in place following the *Local Government Legislation Amendment Act 2019*.

The Department of Local Government, Sport and Cultural Industries facilitated extensive community consultation. The Local Government Review Final Report (“**the Report**”) was prepared by a panel tasked with the objective of reviewing the strategic direction and “*recommend high level guiding principles of the new act*”.

The Report is extensive and requires the considered response of Council. There are 65 recommendations in the report. It is recommended Council review and analyse the Report before participating in a workshop to facilitate a collaborative response.

## STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

## POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

## COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

## ATTACHMENTS

Local Government Review Panel Final Report 

## 8.1.2 REGIONAL CAPITALS ALLIANCE WA INVESTMENT FRAMEWORK

|                                |   |
|--------------------------------|---|
| <b>Responsible Officer:</b>    | <b>John Walker<br/>Chief Executive Officer</b>                  |
| <b>Author:</b>                 | <b>Katie-Jane Anderson<br/>Economic Development Coordinator</b> |
| <b>Disclosure of Interest:</b> | <b>Nil</b>  |

### VOTING REQUIREMENTS

Simple

### OFFICER/COMMITTEE RECOMMENDATION

**MOVED BY: CR DEBORAH BOTICA**  
**SECONDED BY: CR TERRENCE WINNER**

**That the Committee recommend Council endorse the direction of the Regional Capitals Alliance WA Draft Strategic Investment Framework and provide any additional comments that will assist with the finalisation of the paper.**

**CARRIED  
(7/0)**

### EXECUTIVE SUMMARY

Regional Capitals Alliance WA (**RCAWA**) has adopted a strong, cohesive approach to lead change and implement projects that will drive the growth of regional centres as attractive places to live, work, visit and invest.

Complementing the work on a local level undertaken by its members, the Alliance has identified a range of priority areas for advocacy and project delivery to enhance the prospects of regional Western Australia.

As part of the delivery of the RCAWA strategic framework the Alliance engaged Main Sheet Capital to develop the Investment Framework. The framework will support the creation of a new shared commitment and approach between the Regional Capitals, the State Government, and the business community on how Regional Capitals can work with other stakeholders to deliver outcomes for all stakeholders.

### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- **FUTURISTIC:** We facilitate research into innovation and entrepreneurial activities to drive jobs, growth and economic diversification.

### BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

## REPORT

The Regional Capitals would like to leverage their collective capacities, comparative advantages and to maximise their impacts on WA and Australian economies collaborate, as regional leaders, on the development and agreement of an Investment Framework that delivers common outcomes to all stakeholders.

Regional Capitals Investment Framework parameters include:

- Resilient and Robust
- Visionary vs Realistic
- Attractive to multiple stakeholders
- Not fixed amount in a fixed time
- Easy to use

Proposed Regional Capital Investment Framework Principles are:

- Outcomes for Western Australia and Australia
- Planned & strategic economic development
- Outcomes focused
- Regional leadership
- Collaborative approach
- Connection
- Business driven
- Non-financial levers

The Framework is written from the perspective of presentation to stakeholders, primarily State and Federal Government to consider and provide feedback that it is agreed and adopted as a future framework. Its aim is to deliver the outcomes for the benefit of the region, the Regional Capital, business, State and Federal Governments and provide rationale that will position RCAWA Councils favourably in order to unlock State Government infrastructure investment.

An assessment of the capital works plans for the ten Alliance Members found a range of investment opportunities that could generate economic growth and improve the wellbeing for their respective area, its surrounding locations, and, in some cases, the state and all of Australia.

Initial review of plans, projects and Forward Capital Works Plans from the ten Regional Capitals amount to approximately \$3.6 billion and number near 880. There are 15 projects that have a value above \$50 million and more than 88 projects across the Regional Capitals that are greater than \$5 million. Economic and community building projects are nearly half of the total projects and include: \$1.25 billion of transport projects, \$150 million of technology projects and \$125 million of health projects.

The Framework provides a recommended six-month implementation plan through which time there needs to be a commitment from the Alliance to validate and enhance the list of Regional projects. This timeframe draft ensures alignment with the State Government's COVID-19 WA Recovery Plan, a Charter Commitment that



enforces a set of principles and standard approaches from the Alliance, alignment with Infrastructure WA consultation and extensive engagement exercises.

The Strategic Investment Framework positions the Regional Capitals to take a key leadership role in collaborating with governments, industry, the community sector and their local residents to enable and facilitate the social and economic development of regional Western Australia. Focusing on delivering high order outcomes of people, place, business and economy Regional Capitals will collaborate with all sectors to provide a conducive and supportive environment to encourage and attract financial and non-financial investment from all stakeholders.

### **STATUTORY IMPLICATIONS**

There are no statutory implications resulting from the recommendations of this report.

### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

### **COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

### **ATTACHMENTS**

RCAWA Investment Framework 

### 8.1.3 COUNCIL MEETING CYCLE

**Responsible Officer:** John Walker  
Chief Executive Officer

**Author:** John Walker  
Chief Executive Officer

**Disclosure of Interest:** Nil

#### VOTING REQUIREMENTS

Simple

#### OFFICER/COMMITTEE RECOMMENDATION

**MOVED BY:** CR GLENN WILSON  
**SECONDED BY:** CR TERRENCE WINNER

**That the Committee recommend Council adopt the new meeting Cycle and processes outlined in the report to ensure greater transparency to its operations and authorise the preparation of a procedure that meets statutory obligations for meetings behind closed doors.**

**CARRIED  
(7/0)**

#### EXECUTIVE SUMMARY

The meeting cycles of a Council need to be transparent, efficient and allow for all necessary business to be conducted.

The current system is in need of review and Elected Members and the CEO have agreed on a suggestion for future meetings.

This involves a change to the content of Ordinary Council Meetings, the discontinuance of the All Purpose Committee, the formalisation of Agendas and notes for Information Sessions and the regularisation of Futures Group meetings.

It also involves writing a formal procedure for how the meetings will be improved in respect of public transparency

#### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

#### BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

**REPORT**

Following discussions at the last Information Session about meeting cycles, public engagement and efficient use of time, the Councillors and CEO agreed some changes were necessary. These changes will produce a more publicly transparent program of meetings each month.

Central to the change is the removal of the All Purpose Committee meeting, which is currently closed to the public, and folding of items currently considered there directly into the Ordinary Council Meeting. This will also increase the number of items considered in open Council, producing a more efficient and effective use of time and ensuring more debate and discussion is held in public.

Reports of Committees will therefore also go straight to open Council rather than being channelled through All Purpose Committee.

Elected Members are also encouraged to make greater use of *Notices of Motion* and *Questions Without Notice* to bring new ideas and suggested actions to the table and have them debated in public.

Under this system there may be more items that are considered in confidential mode but as always any decision taken confidentially is made public as soon as practical, often immediately when Council resumes open session. The Ordinary Council meeting will continue to be held on the 4th Monday of the month.

The legal obligations of the Council in meeting in other forums such as Information Sessions and Futures Group meetings was also discussed. Whilst a Council can be briefed by the CEO behind closed doors and can discuss matters informally it is important to ensure that these meetings do not become de facto decision making sessions. Therefore a certain degree of formality is required. If Agendas and notes are taken (and these have traditionally not occurred) then they need to be published. It is agreed therefore that in future the Agenda and Notes for information sessions will be published. These are not intended to be extensive and will in most cases just be dot points however it will ensure the public is aware of the matters being discussed in closed sessions. Any items that require reporting or decision making from these sessions will be presented to an Ordinary Council Meeting by formal report through an officer of the City.

To ensure compliance a procedure will be written and adopted with guidelines for the conduct of information sessions and other semi-formal meetings of elected members. An Information Session will be held once a month on the second Monday. This meeting will also be the meeting to which visitors will be invited and presentations made where necessary.

Futures Group meetings, which were designed to allow elected members to meet in smaller groups and think strategically and work with Council staff to advance ideas, will be made more regular. Each of the 3 groups will be required to meet monthly in future.

Every 3 months the groups will meet as one to ensure each elected member is briefed on all issues from each group and to ensure no duplication. At this point a summary of activity will also be made public.

Apart from this formal structure Elected Members will continue to meet as and when required but these will be conducted according to the procedures that will be prepared.

These changes to meetings will deliver a more publicly transparent process, ensure council operates within statutory guidelines and involve less administrative work.

**STATUTORY IMPLICATIONS**

There are no statutory implications resulting from the recommendations of this report.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report however a procedure for the conduct of informal meetings will be developed.

**COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

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## 8.2 GENERAL MANAGER – CITY LIVING

### 8.2.1 SAFER STREETS PATROL 2019/2020 UPDATE

**Responsible Officer:** Holly Phillips  
General Manager City Living

**Author:** Isabel Mills  
PA to General Manager City Living

**Disclosure of Interest:** Nil

#### VOTING REQUIREMENTS

Simple

#### OFFICER/COMMITTEE RECOMMENDATION

**MOVED BY:** CR JOHN MATTHEW  
**SECONDED BY:** CR DEBORAH BOTICA

That the Committee recommend Council receive the update on the City of Kalgoorlie-Boulder Safer Streets Patrol.

**CARRIED  
(7/0)**

#### EXECUTIVE SUMMARY

This report provides an update on activities of the Safer Streets Patrol during the previous 12 months.

#### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Themes:

- SAFE: We will be safe and free from harm and crime.
- SAFE: We will deliver a safe and activated community that can be used day and night.

#### BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

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## REPORT

The Safer Streets Patrol (the Patrol) was introduced by the City of Kalgoorlie-Boulder (the City) in June 2018 to combat antisocial behavior in key City precincts.

The Patrol works five days per week during business hours and extended trading on Thursday evenings. The team of three (currently recruiting for fourth position) work closely alongside local businesses in Kalgoorlie and Boulder, as well as Police to reduce social or other behavioural problems in the wider community.

The Patrol has formed relationships with a range of external, community stakeholders during their time patrolling the streets. Some of these key partnerships include:

- *Bega Garbiringu Health Service (BEGA)*: BEGA staff members have been accompanying the Patrol for three days a week to inform community members about the dangers of COVID-19. Information distributed included requirements for social distancing, the importance of handwashing and avoiding sharing food and beverages.
- *Kalgoorlie Boulder Community High School (KBCHS)*: The Patrol were requested at the beginning of Term 1 2020 to attend KBCHS and have a presence at lunch time to reduce antisocial behaviour in close proximity locations to the school.
- *Regular Stakeholder Meetings*: Meetings are held with BEGA, MEEDAC and Police on a monthly basis to discuss and respond to social issues occurring on the streets.

Despite the Patrol's efforts in forming relationships with range of local community agencies, the team have observed inconsistencies in their response times and, at times are uncontactable. The Patrol are actively seeking ways to encourage more collaborative approaches with other local agencies to increase response times and reduce the immediate pressure on the Patrol.

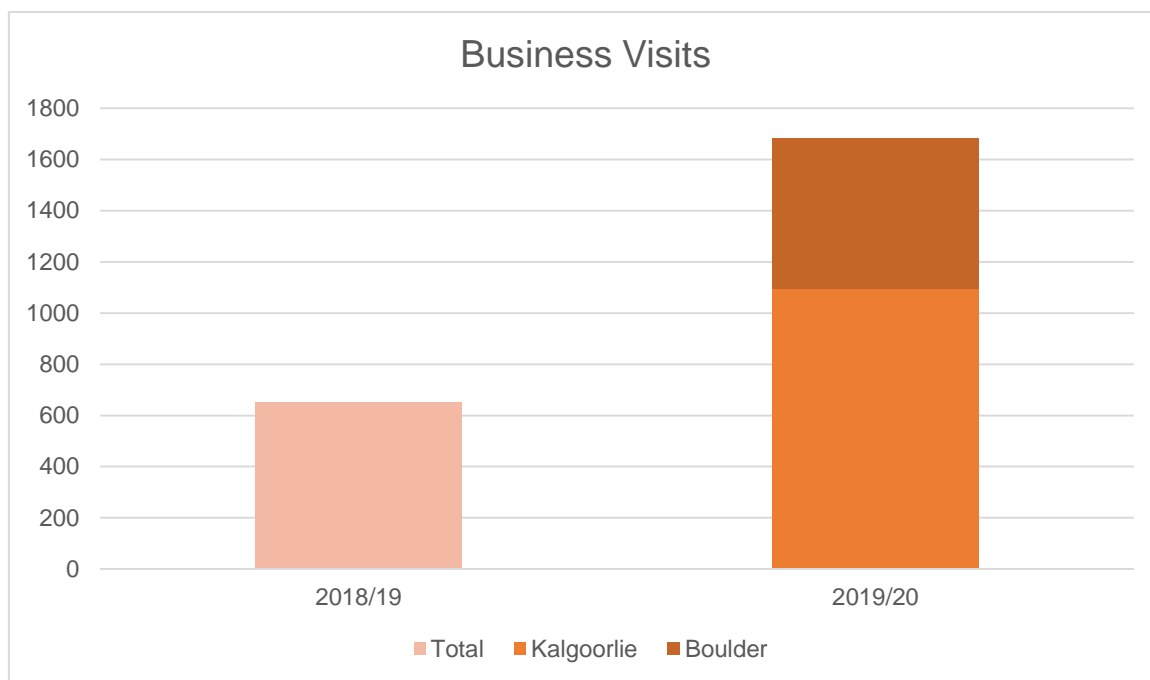
### **Business Engagement**

A number of businesses engage with the Patrol on a daily and/or weekly basis. Businesses contact the Patrol to request assistance when antisocial behaviour occurs in or around their shops.

Foot patrols are conducted in Hannan and Burt streets on a daily basis. During this time the Patrol will stop into businesses to connect with business operators and employees to ensure community members are safe, exchange information and offer assistance.

The Patrol's high level of engagement with local businesses is reflected in their visits to local businesses throughout the 2019/20 financial year:

- Kalgoorlie: 1095
- Boulder: 586



These figures demonstrate that the Patrol is a service highly valued and utilised by the Kalgoorlie-Boulder business community.

**Collaboration with Police**

The Patrol meets with police on a fortnightly basis to exchange crime information. Syringe information is also recorded through the City’s Snap, Send, Solve application, with the data being collated into a spreadsheet and map. This data is sent through to the police on a monthly basis, and assists local officers to identify areas of concern for drug exchange and use and assists with “hot-spot areas”.

**Patrol Presence at City Events**

The Patrol attend City run events to proactively engage with event attendees, ensuring community safety is a number one priority.

Some of the events the Patrol attended in 2019 include, but are not limited to, the Sunset at the Soundshell Concert Series, Australia Day Celebrations, and the Christmas Street Party.

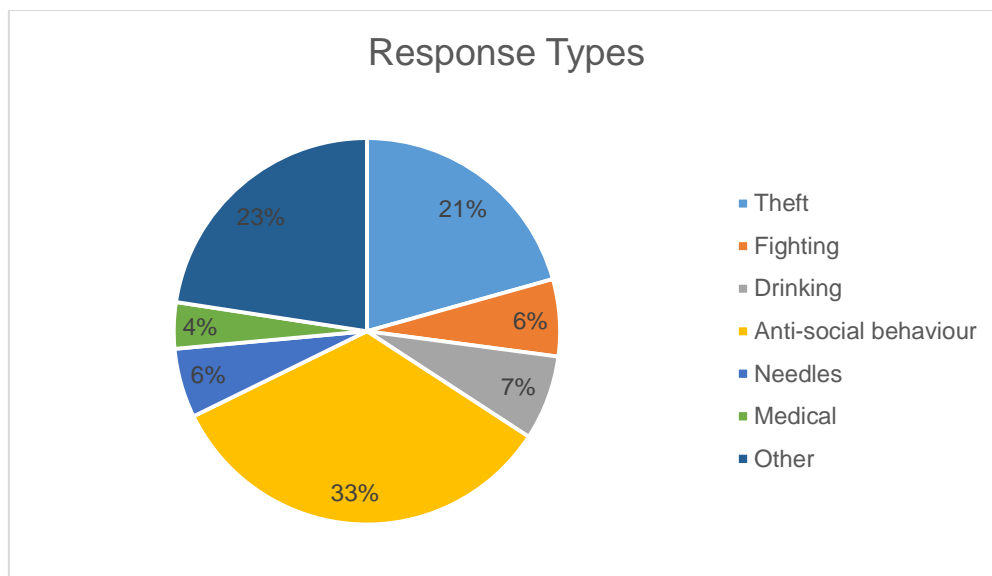
**Syringe Statistics**

Throughout COVID-19 pandemic in recent months, the Patrol has noticed a significant decrease in syringes on the streets. In 2019, 1,382 syringes were safely disposed of by the Patrol. In 2020 thus far, 416 syringes have been safely disposed of and taken off the streets. This represents a 70% reduction in syringe usage over the past 6 months.

In 2019, the Patrol disposed an average of 27 syringes a week. Through Snap Send Solve, 345 syringe locations were shared with the Kalgoorlie Police.

This demonstrates the critical role the Patrol plays in supporting public safety.

## Response Types



## Training

In January 2020, all members of the Patrol attended Regulatory Officer Compliance Skills (ROCS1 and ROCS2) training. Both courses are designed to address a range of needs for Officers whose roles are responsible for enforcing and ensuring compliance with local government legislation, regulations and by-laws.

This training assisted the Patrol to gain the extensive knowledge and expertise in the areas of:

- Compliance monitoring and investigation;
- Negotiation skills;
- Communication skills;
- Conflict resolution; and
- Community education.

## STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

## POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

## COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.



## 9 CONFIDENTIAL ITEMS

### 9.1.1 AGREEMENT TO ENTER INTO A LEASE

|                                |  |
|--------------------------------|--|
| <b>Responsible Officer:</b>    | <b>John Walker<br/>Chief Executive Officer</b>                 |
| <b>Author:</b>                 | <b>Michelle Todd<br/>Manager Governance and Legal Services</b> |
| <b>Disclosure of Interest:</b> | <b>Nil</b>   |

#### OFFICER RECOMMENDATION

- That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:
- a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting
- a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government
- a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government

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#### EXECUTIVE SUMMARY

It is the recommendation of the Responsible Officer that this item be considered “in camera” due to the private and confidential nature of its contents.

**9.2.1 CHARLES STREET DRAINAGE STRATEGY**

|                                |   |
|--------------------------------|---|
| <b>Responsible Officer:</b>    | <b>Stuart Devenish<br/>General Manager Infrastructure and<br/>Environment</b> |
| <b>Author:</b>                 | <b>Stuart Devenish<br/>General Manager Infrastructure and<br/>Environment</b> |
| <b>Disclosure of Interest:</b> | <b>Nil</b>  |

**OFFICER RECOMMENDATION**

- That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:
- a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting
- a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government

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**EXECUTIVE SUMMARY**

It is the recommendation of the Responsible Officer that this item be considered “in camera” due to the private and confidential nature of its contents.

**10 DATE OF NEXT MEETING**

As per item 8.1.3, All Purpose Committee meetings may be discontinued from hereon. As a result, no date was set for the next meeting.

**11 CLOSURE**

There being no further business, the Chairperson, Deputy Mayor Lisa Malicky, thanked those present for their attendance and declared the meeting closed at 7.14pm.