



**City of
Kalgoorlie
Boulder**

AGENDA

**for the
ALL PURPOSE COMMITTEE MEETING
commencing at 6:00PM
on
14 APRIL, 2020**


9 April 2020



NOTICE OF MEETING

An All Purpose Committee meeting of the City of Kalgoorlie-Boulder will be held on **Tuesday, 14 April 2020** commencing at **6:00pm** via the electronic platform, Microsoft Teams.

Regards

A handwritten signature in black ink, appearing to read "John Walker", written over a horizontal line.

JOHN WALKER
Chief Executive Officer

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- 1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
- 2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

IN ATTENDANCE:

MEMBERS OF STAFF:

APOLOGIES – ELECTED MEMBERS:

APOLOGIES – MEMBERS OF STAFF:

LEAVE OF ABSENCE:

Cr Nardia Turner

- 3 PETITIONS/DEPUTATIONS/PRESENTATIONS**
- 4 DECLARATIONS OF MEMBERS' AND OFFICERS' INTEREST**
 - 4.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE-BOULDER CODE OF CONDUCT**
 - 4.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A**
 - 4.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B**
- 5 CONFIRMATION OF MINUTES**

[Minutes of All Purpose Committee Meeting held on 16 March 2020](#)

That the minutes of the All Purpose Committee meeting held on 16 March 2020 be confirmed as a true record of that meeting.

- 6 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**
- 7 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

8 REPORTS OF OFFICERS

8.1 CHIEF EXECUTIVE OFFICER

8.1.1 POLICY UPDATE

Responsible Officer:	John Walker Chief Executive Officer
Author:	Michelle Todd Manager Governance and Legal Services
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That the Committee recommend Council endorse the policy update and amendment for the policy EXEC-CEO-012 Recording and Streaming of Council Meetings.

EXECUTIVE SUMMARY

During the time of COVID-19, WALGA have advised all Councils to conduct a review of policies which may be unreasonably restrictive or onerous in the changed economic and community environment.

The City is currently reviewing all policies in consideration of this recommendation, and policy changes will be presented to Council for consideration.

This report seeks Council endorsement of the EXEC-CEO-012 Recording and Streaming of Council Meetings policy, in light of the recent legislative changes providing for the conduct of Council meetings electronically, and the future conduct of the City's Council meetings being via electronic means.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

This report seeks Council endorsement of the EXEC-CEO-012 Recording and Streaming of Council Meetings policy, in light of the recent legislative changes providing for the conduct of Council meetings electronically, and the future conduct of the City's Council meetings being via electronic means.

As a result of the recent public health emergency, Council meetings will be held via electronic means only, in accordance with regulation 14D of the *Local Government (Administration) Regulation 1996*.

This policy has been updated in consideration of the recent legislative changes which provide for the conduct of meetings via electronic means.

The proposed changes to the policy are as per the attachment, and outlined below.

EXEC-CEO-012 Recording and Streaming of Council Meetings

Where Council meetings are conducted electronically in accordance with regulation 14D of the Local Government (Administration) Regulations 1996, those meetings will be streamed and open to the public via electronic means only.

Council is committed to open, transparent and accountable decision making. Live streaming Council meetings to Council's website provides a flexible and convenient way for the wider community to access Council's decision making process.

STATUTORY IMPLICATIONS

*City of Kalgoorlie-Boulder Standing Orders Local Law 2013
Local Government Act 1995 s5.3(1), s5.22(1), s5.23(1)
Local Government (Administration) Regulations 1996 r14D*

POLICY IMPLICATIONS

The policy EXEC-CEO-012 Recording and Streaming of Council Meetings has been updated to reflect recent legislative changes.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

EXEC-CEO-012 Recording and Streaming of Council Meetings 

8.1.2 DELEGATED AUTHORITY TO CEO - COVID-19

Responsible Officer:	John Walker Chief Executive Officer
Author:	Michelle Todd Manager Governance and Legal Services
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION

That the Committee recommend Council:

- 1. Delegate to the CEO authority to mandate all expenditure of the COVID-19 fund, without restriction, by the CEO during the current State of Emergency;**
- 2. Request the CEO reports to Council, summarising expenditure of the COVID-19 funds, as required; and**
- 3. Delegate authority to the CEO to review, revise, vary and/or suspend lease terms during a declared State of Emergency or Public Health Emergency in addition to the CEO's existing delegated authority below:**
 - a) Airport 01 – Leasing and Licencing Agreements;**
 - b) Council Property 01 – Endowment Block Lease Agreements;**
 - c) Council Property 02 – Peppercorn Lease Agreements; and**
 - d) Council Property 03 – Goldfields Oasis Leased Rooms.**

EXECUTIVE SUMMARY

It has become apparent during the current State of Emergency and Public Health Emergency there is a need for variations to the delegations to the CEO by Council, in order to enable the CEO to act as required in response to a declared State of Emergency in a swift and efficient manner. The impact of COVID-19 has identified the restrictions in delegations which preclude the City from implementing measures promptly.

It is apparent these limitations will adversely impact the organisation in a declared State of Emergency and/or Public Health Emergency and it is appropriate for Council to consider and address these limitations.

The State Government has recently implemented a number of legislative changes which affect Local Governments to address the impacts of public health emergencies and declared state of emergencies generally. This includes changes to the conduct of meetings, financial management, functions and general and long service leave. These changes are addressed in a standalone report to Council.

Further, WALGA have made recommendations to Councils to consider changing the

scope of authority delegated to the CEO, to enable the CEO to better respond to emergency requirements, particularly where calling a Council meeting will unreasonably delay decisions or a Council meeting is not able to occur as a quorum cannot be obtained.

Reduced Council meeting frequency, as required by the Elected Member Protocols, and the impact on the Council workforce of the current COVID-19 pandemic, means it is reasonably appropriate for Council to consider changing the scope of the authority delegated to the CEO.

Accordingly, Council are asked to endorse the variations to the delegated authority to the CEO pursuant to the *Local Government Act 1995* and these recommendations. These extended delegations will apply in declared State of Emergencies and/or declared Public Health Emergencies only. The authority delegated to the CEO in relation to the COVID-19 funds will apply to those funds allocated by Council at this point in time, and any further funds allocated to this fund in the future.

Fast paced decision making may be necessary to respond to declared State of Emergencies and/or Public Health Emergencies, and it is important current restrictions are relaxed to enable swift decision making.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report, budget. Council have previously resolved the allocation of the COVID-19 funds.

REPORT

On 23 March 2020, Council resolved to set aside \$1 million “*to provide for, or assist in, any unforeseen or unintended financial consequences brought about by COVID-19 that affect the Council or Community*”. The CEO was requested to recommend to Council a mechanism to evaluate requests for access to this fund and make appropriate recommendations for distributing funding.

A declared State of Emergency means a notice of Declaration of State of Emergency made by the Minister for Emergency Services under s56 of the *Emergency Management Act 2005*. A declared Public Health Emergency means a declaration by the Minister of Health under s167 of the *Public Health Act 2016*.

Delegations enable Council to function in a timely and responsive manner as events unfold quickly and urgent decisions need to be made. The current COVID-19 pandemic has already seen Council and the CEO in a position where swift decisions were required to be made in order to reduce risk, both financial and otherwise, to the community. Further, the community expects swift responses, and Council must ensure the processes are in place to facilitate those swift responses.

Ensuring the appropriate delegations are in place is particularly important where Council meetings are suspended or disrupted. On 23 March 2020, Council resolved to reduce the frequency of Council meetings in accordance with Elected Member Protocols. Given the rapidly changing current climate, it is possible this may change again. In consideration of the reduced frequency of meetings, the amendments to the delegated authority will enable the CEO to enact timely decisions as events unfold quickly and urgent decisions need to be made.

The Department of Local Government has been addressing urgent amendments to legislation to remove some operational restrictions for local governments to assist in responding to the COVID-19 pandemic, and other public health or state emergencies.

WALGA have made recommendations to Councils to consider changing the scope of authority delegated to the CEO, to enable the CEO to better respond to emergency requirements, particularly where calling a Council meeting will unreasonably delay decisions or a Council meeting is not able to occur as a quorum cannot be obtained.

In consideration of the Department's position, and the recommendations from WALGA, it is recommended Council endorse the following amendments to the CEO's delegated authority:

AIRPORT 01 – LEASING AND LICENCING AGREEMENTS

Council delegates to the CEO the authority to:

- 5. Review, revise, vary and/or suspend lease terms during a declared State of Emergency or Public Health Emergency*

COUNCIL PROPERTY 01 – ENDOWMENT BLOCK LEASE AGREEMENTS

Council delegates its authority to the CEO to approve lease agreements between the Endowment Block tenants and the City of Kalgoorlie-Boulder under the following conditions:

- 6. Review, revise, vary and/or suspend lease terms during a declared State of Emergency or Public Health Emergency*

COUNCIL PROPERTY 02 – PEPPERCORN LEASE AGREEMENTS

Council delegates its authority to the CEO to negotiate and approve lease agreements between existing Council tenants and the City of Kalgoorlie-Boulder under the following conditions:

- 4. Review, revise, vary and/or suspend lease terms during a declared State of Emergency or Public Health Emergency*

COUNCIL PROPERTY 03 – GOLDFIELDS OASIS LEASED ROOMS

Council delegates its authority to the CEO to negotiate and approve lease agreements between existing commercial tenants and the City of Kalgoorlie-Boulder under the following conditions:

- 5. Review, revise, vary and/or suspend lease terms during a declared State of Emergency or Public Health Emergency*

The delegation to the CEO to mandate the expenditure of all funds reserved for the COVID-19 fund will not be limited by the current delegations to the CEO. This will enable swift decision making during this critical and fast changing environment.

In the interests of maintaining operational activity, the operational delegations to the CEO be less restrictive, to adapt to the current changing climate. The changes are proposed to be applicable in a declared State of Emergency or Public Health Emergency only.

STATUTORY IMPLICATIONS

Delegations are in accordance with the *Local Government Act 1995*, s5.42:

Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* *Absolute majority required.*
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

POLICY IMPLICATIONS

Exercising delegated authority will be in accordance with Council Policies.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

8.1.3 REGULATION AMENDMENTS

Responsible Officer: John Walker
Chief Executive Officer

Author: Michelle Todd
Manager Governance and Legal Services

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That the Committee recommend Council receive the information.

EXECUTIVE SUMMARY

This report is to provide Council with a concise update on the recent changes implemented by the State Government to support local governments during the COVID-19 outbreak.

The Department of Local Government, Sports and Cultural Industries has amended the Local Government Regulations to make some processes less restrictive during times such as those currently being faced.

The Department of Planning Lands and Heritage has also implemented legislative changes to the *Planning and Development (Local Planning Schemes) Regulations 2015* to provide for continuation of essential public services in a State of Emergency.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The State Government has been providing ongoing support to local governments in response to the COVID-19 pandemic.

A significant part of that support has been through the Department of Local Government, Sports and Cultural Industries (“**the Department**”) facilitating the urgent legislative amendments to Local Government Regulations. It enables local governments to continue to operate effectively and minimises the restrictions faced by Local Government through legislative compliance requirements, which may impede quick responses that may be critical for local governments to enact at this time.

The Department has already commenced some of these amendments, with others to be in effect from Friday 10 April 2020.

Electronic Council Meetings During Emergencies

On 26 March 2020, changes to the *Local Government (Administration) Regulations 1998* came into effect.

The effect of the amendments enables individual Councillors to participate in meetings electronically. The amendments also modify the provisions in the Local Government Act that relate to notice of a meeting and public question time to enable meetings to be held electronically.

Public question time will still be conducted for meetings held electronically, however any member of the public seeking to participate in public question time will be required to participate in the meeting electronically.

Local Public Notice in accordance with the *Local Government Act 1995* is not required, should Councils choose to hold meetings electronically in accordance with regulation 14D (as is the intention of regulation 14E(2)) and notice on the Council's webpage will be effective notice.

The amendments to the regulations enable Council to continue to conduct meetings via electronic means during the current State of Emergency, and also enables the public to participate in those meetings. This means there is no physical place where the meeting is held, and all participants will attend the meeting electronically.

All Council meetings will be held by electronic means until determined otherwise, with the appropriate notices and information published on the City's website. The City will continue to live stream meetings, and the public will be able to participate in public question time utilising the City's online meeting platform, Microsoft Teams.

Upcoming Regulation Amendments for Local Governments

The Department will be gazetting several amendments to various Local Government Regulations on Thursday 9 April 2020. These will take effect from Friday 10 April 2020. At this stage there is limited information regarding these amendments, and the below is the summary of the effect of the amendments from the Department.

Local Government (Financial Management) Regulations

The removal of the requirement to give public notice during a state of emergency when:

- repurposing financial reserves;
- borrowing money; and
- changing the use of borrowed money.

For the purpose of responding to the emergency.

Local Government (Functions and General) Regulations

An increase to the tender threshold to \$250,000.

Removing the requirement to publicly invite tenders during a state of emergency for:

- the supply of goods or services associated with a state of emergency; and
- a contract renewal or extension of no more than 12 months when the original contract is to expire within three months.

Local Government (Long Service Leave) Regulations:

- clarifying that long service leave will continue to be accrued during any period of absence from duty due to the employer's response during a state of emergency;
- allowing long service leave to be taken in two or more separate periods; and
- allowing employees to access long service leave during a state of emergency if they have completed at least seven years of continuous service.

More detailed information regarding these regulation amendments will be available following the gazettal of the amendments on Thursday 9 April 2020, which will be following the completion of the Agenda for the All Purpose Committee meeting on Tuesday 14 April 2020.

Planning Changes

Amendments to the *Planning and Development (Local Planning Schemes) Regulations 2015* provide the Minister for Planning with authority to temporarily override requirements and conditions set out in a local planning scheme, and existing conditions in planning approvals in order to support the continuation of essential public services in a State of Emergency.

Under the amendments, the Minister for Planning can issue a notice to suppress local scheme provisions for a single Council, across a specific region or across the State. The West Australian Local Government Association (WALGA) and members have provided feedback on the draft notice. It is expected this notice will be issued this week. This will provide greater certainty, clarity and consistency throughout local planning frameworks in the State.

For Local Government, it will provide clarity on the public consultation component for development applications and other planning policies or documents. If required, it will extend assessment times by 30 days.

STATUTORY IMPLICATIONS

Local Government (Administration) Regulations 1996
Local Government (Financial Management) Regulations 1996
Local Government (Functions and General) Regulations 1996
Local Government (Long Service Leave) Regulations
Planning and Development (Local Planning Schemes) Regulations 2015

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

8.1.4 KAL CITY CENTRE ECONOMIC TRANSFORMATION

Responsible Officer:	John Walker Chief Executive Officer
Author:	Holly Phillips General Manager City Living
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That the Committee recommend Council provide the necessary direction required to advance the Kal City Centre Economic Transformation Project to Schematic Design Phase.

EXECUTIVE SUMMARY

At the All Purpose Committee meeting held on 16 March 2020, representatives from Aspect Studios Pty Ltd ("**Aspect**") presented the completed Concept Confirmation and Functional & Technical Brief for the Detailed Design of the Kal City Centre Economic Transformation Project ("**the Project**").

Councillors have had sufficient time to review the documentation provided, and direction is sought in order to accelerate the Project to the next phase of design.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to cultivate a strong and vibrant local business environment.

BUDGET IMPLICATIONS

There are no immediate budgetary implications resulting from the recommendations of the report however advice is sought from the Committee on the future commitments towards the Project.

REPORT

Representatives from Aspect presented the completed Concept Confirmation and Functional & Technical Brief for the Detailed Design of the Project to the All Purpose Committee on 16 March 2020.

The Concept Confirmation and Functional & Technical Brief, combined, describe the design objectives and requirements for the Project, ensuring the Project responds to overall transformation strategy whilst responding to the actual conditions of the site.

The resulting constraints and opportunities for the Project, as outlined in the Concept Confirmation and Functional & Technical Brief, have been informed by:

- **Ground truthing and site surveys** - including technical civil investigations, day and night-time technical electrical investigations, Smart City Workshop and detailed feature survey.
- **Concept reviews** - including the pros/cons and consideration of alternate opportunities contained in the Kal City Place Plan prepared by element.
- **Background desktop reviews** - including review of cultural, historical, environmental and social qualities of Kalgoorlie-Boulder and review of the City's historical technical documents.
- **Benchmarking exercises** - including national and international examples, decorative lighting and canopies, scale comparison and event overlays.
- **Analysis work** - including investigations to understand existing site conditions such as events capacity studies and analysis of Coles canopy currently under construction.
- **Preliminary cost plans** - Quantitative Survey of original elements and potential new opportunities and consideration of value engineering and Environmentally Sustainable Design opportunities.

Further, the role of the Concept Confirmation and Functional & Technical Brief is to rule out opportunities contained in the early conceptual schematics, whereby they are impractical or cost-prohibitive to implement, and to articulate innovations that could value-add to the overall intent of the Project.

As the awarded firm for the Detailed Design of the Project, Aspect have been guided primarily by tender documentation, which responds to the overall design philosophy of Council as resolved at the Ordinary Council meeting on 25 March 2019.

The resolution adopted at the meeting was as follows:

That Council:

1. *Progress the following precincts for Stage 2, Detailed Design and Costing, of the Kal City Centre Project:*
 - a) *St Barbara's Square and Laneway;*
 - b) *Hannan Street; and*
 - c) *Cassidy Common.*
2. *Give consideration to which precincts will be funded for construction once precise costings for the Project have been determined;*
3. *Adopt all principles outlined in the body of this report for the three priority areas, and ensure they are integrated into Stage 2; and*
4. *Approve the CEO to procure the necessary skills and resources to prepare tender documentation for Stage 2 for issuance in accordance with the City's relevant procurement standards, policies and guidelines.*

Aspect has delivered on their tender requirements to date and now await advice from the City in order to progress to the next stage (Schematic Design) of the seven-phase design process:

- **Phase 1** – Concept Confirmation – *Completed*;
- **Phase 2** – Functional and Technical brief – *Completed*;
- **Phase 3** – Contract Documentation Preparation for Tender;
 - Phase 3A: Schematic Design by 11th May 2020
 - Phase 3B: Design Development by 15th June 2020
- **Phase 4** – Tender Advertising from 15 August to 1 October 2020;
- **Phase 5** – Project Delivery Strategy by 29th June 2020;
- **Phase 6** – Construction Tender Award by 7 December 2020; then
- **Phase 7** – Construction and Contract Management between December 2020 to January 2021.

The All Purpose Committee has had sufficient time to review the documentation provided following the meeting, and direction is sought in order to accelerate the Project towards construction.

In seeking direction, City officers highlight the Concept Confirmation and Functional & Technical Brief outlines an opportunity for alterations to the Cassidy Common and the Link, as per Council's adopted precinct philosophy:

Cassidy Common and Link

- *Principles outlined in the Final Kal City Report as sighted by Council shall be progressed in entirety for detailed design to create a people first zone and junior play space.*
- *Advancement of the precinct will be constrained by potential available funding and may not be achievable, nonetheless costings should still be developed.*
- *Any closure of Cassidy Street shall be partial and provide for vehicle access and egress via laneways or Egan Street.*
- *The overall design shall incorporate Crime Prevention Through Environmental Design Principles with a focus on activation and programming to discourage anti-social gatherings in the area.*

Four options for the precinct have been prepared by Aspect and while the preferred option deviates from the original philosophy, it is only an option for consideration, albeit based on the greatest potential for increased economic stimulus in the area.

The Project in its entirety cannot advance until a determination is made on items to inform the Schematic Design process, therefore City officers specifically seek a discussion and direction from the All Purpose Committee on:

- What precincts and primary features should be progressed, including the options presented for Cassidy Common and the Link.

- What budget Council is prepared to allocate specifically to Project construction, noting \$1.4M of the initial Project Budget of \$16M has already been committed or expended, and other costs must be accounted for in overall expenditure (wages, contingencies, professional fees etc.).
- Whether the Project as it stands should be constrained or broadened to other precincts given current economic conditions, and Council's role in accelerating capital works and maintenance programs in response to COVID-19.

The direction provided by the All Purpose Committee will enable City officers to advance the Schematic Designs to Council for endorsement by mid-May.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report. Extensive community consultation informed early phases of the Project.

8.2 GENERAL MANAGER – INFRASTRUCTURE AND ENVIRONMENT

8.2.1 WASTE UTILITY SERVICES PLAN

Responsible Officer:	Stuart Devenish General Manager Infrastructure and Environment
Author:	Dylan Martini Waste Management Team Leader
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That the Committee recommend Council adopt the City of Kalgoorlie-Boulder Waste Services Utility Plan (attached) dated April 2020.

EXECUTIVE SUMMARY

The purpose of this report is to recommend the adoption of a Waste Services Utility Plan. The plan is a strategic document providing an overarching framework for the delivery of waste services for the City. It serves to formalise the existing arrangements and provide a basis to measure and manage service delivery outcomes.

The plan represents an 'informing strategy' in the context of the corporate Integrated Planning and Reporting Framework, and gives effect to the adopted principles of the Strategic Community Plan.

Once adopted, the Waste Services Utility Plan will provide the basis for ongoing decision-making around waste service provision and enable performance to be managed.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Improve our essential services
- Adopt environmental best practice that is sustainable
- Ensure a sustainable asset and infrastructure base

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The City has prepared a Waste Services Utility Plan to guide the delivery of waste management services to the Kalgoorlie-Boulder community. The purpose of the plan is to formally establish the overarching strategic framework for the delivery of waste management services to the City. The plan objectives have been set out under six key areas:-

1 Provide Waste Collection Services:

- Maintain a 'general waste' kerb side bin collection, bulk bin collection and public facility bin collection service.
- Optimise a 'recyclable waste' kerb side collection, and public facility collection service.
- Sustain a cost effective service for the community as a whole.

2 Provide Waste Disposal Services:

- Operate a landfill service, with at least 5 years forecast receivable capacity at all times.
- Provide disposal capabilities that meets the needs of residents and local industry.
- Sustain a cost effective service for the community as a whole.

3 Provide Waste Education Services:

- Deliver targeted waste education information to advance waste outcomes.
- Deliver free waste education programs to schools and at community events.

4 Minimal Waste to Landfill:

- Avoid waste generation and maximise recycling and reuse.
- Optimise life expectancy of our landfill asset by applying cost-effective resource recovery.

5 Deliver Exceptional Customer Service:

- Resolve customer inquiries and complaints in a timely manner.
- Minimise service interruption occurrences and durations.
- Communicate any service impacts to the community.

6 Operate Responsibly:

- Ensure our operational practices are efficient, effective and safe, and meet or exceed regulatory obligations.
- Ensure optimal management of capital and operating costs.
- Understand best industry practices, pursuing continuous improvement of operations to deliver optimal outcomes for the community.

To give effect to these objectives, arrangements are set out for the delivery of services including defining service purposes, regulatory context, functions and organisational structure. The plan also addresses practices in relation to landfill lifecycle management, operations and business planning.

A range of measures and associated targets are identified to analyse levels of performance. This allows issues to be appropriately managed, enabling a pathway of continuous improvement leading to operational excellence.

It is recommended the Waste Services Utility Plan be adopted as an 'informing strategy' to the Strategic Community Plan and the Corporate Business Plan in the context of the Integrated Planning and Reporting Framework.

STATUTORY IMPLICATIONS

The Waste Services Utility Plan is prepared as a component of the City's planning for the future as provided for by Section 5.56(1) of the *Local Government Act 1995*.

POLICY IMPLICATIONS

The adoption of the Waste Services Utility Plan will establish high-level terms governing the provision of waste management services to the City.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Waste Utility Services Plan April 2020 

8.2.2 TEMPORARY SUSPENSION OF INCREMENTAL FEE INCREASES FOR DISPOSAL OF COMMERCIAL TYRES

Responsible Officer:	Stuart Devenish General Manager Infrastructure and Environment
Author:	Dylan Martini Waste Management Team Leader
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That the Committee recommend Council note the temporary suspension of incremental fee increases for disposal of commercial tyres at the Yarri Road Refuse Facility until 30 June 2020.

EXECUTIVE SUMMARY

This report has been prepared to advise Council of the suspension of quarterly fee increases for the disposal of tyres at the Yarri Road refuse facility by local businesses.

Increased tyre disposal fees were adopted by Council in April 2019. The fees were set to ensure charges are sufficiently high to deter tyres from outside the City coming to the Yarri Road facility, while still maintaining competitive pricing for local businesses. Fees were to be increased quarterly to reach the adopted rates.

Ordinarily, the commercial tyre disposal fee would increase from \$122 to \$172 per tonne for the last quarter of the current financial year. Retaining the fee at \$122 per tonne is in response to the current pandemic, and is to ease cost burden on local businesses at this time.

The fee will be reviewed again ahead of next financial year.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Ensure equitable community services for all residents
- Cultivate a strong and vibrant local business environment

BUDGET IMPLICATIONS

Based on forecast rates of receipt, it is estimated the City will forgo approximately \$20,000 of fees during the quarter ending 30 June 2020.

REPORT

On 8 April 2019, Council resolved to increase charges for disposal of tyres by commercial operators to \$250.00 per tonne. The City introduced this new charge through an incremental increase arrangement to assist commercial operators to transition to the new charge.

The incremental fee structure was established under the following terms:-

Incremental Commercial Tyre Charge Arrangement	
Quarter	Charge per tonne
July – September 2019	\$62.00
October – December 2019	\$86.00
January 2020 – March 2020	\$122.00
April 2020 – June 2020	\$172.00
From 1 July 2020	\$250.00

As a result of the COVID-19 pandemic and to support the local economy, it has been determined to maintain the rate of \$122 per tonne for the last quarter of the year.

It should be noted that charges for commercial operators outside the City of Kalgoorlie-Boulder remain higher (\$355 and \$425 per tonne depending on point of origin), and are not affected by the measure described above. As such, an increase in tyre volumes is not expected.

Tyre disposal charges will be reviewed again closer to the new financial year.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

Commercial operators have been notified of the fee suspension and positive feedback has been received.

9 CONFIDENTIAL ITEMS

Nil.

10 DATE OF NEXT MEETING

The next All Purpose Committee Meeting will be on Monday 11 May 2020.

11 CLOSURE