



**City of  
Kalgoorlie  
Boulder**

# **MINUTES**

**of the**

**YOUTH COUNCIL MEETING**

**Held at 5:15PM**

**on**

**29 OCTOBER, 2019**

**in the**

**Kalgoorlie Town Hall**

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**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Chairman declared the meeting open at 5:19pm welcoming those present.

**2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

**IN ATTENDANCE:**

City of Kalgoorlie-Boulder Mayor John Bowler  
City of Kalgoorlie-Boulder Deputy Mayor Lisa Malicky  
Youth Mayor Amy Astill  
Deputy Youth Mayor Aiko Syafari  
Youth Councillor Shicaloe Brown  
Youth Councillor Dakota Manley  
Youth Councillor Tia Wanakore

**MEMBERS OF STAFF:**

Mr John Walker	Chief Executive Officer
Mr James Pervan	Team Leader Healthy Communities
Mr Andrew Carroll	Youth and Recreation Coordinator
Ms Chrisee Wanakore	Youth Development Officer

**VISITORS:**

3

**PRESS:**

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**APOLOGIES – ELECTED MEMBERS:**

Youth Councillor Zahra Ali Asad  
Youth Councillor Anthony Narrier  
Youth Councillor Eloise Primrose

**APOLOGIES – MEMBERS OF STAFF:**

Nil

**LEAVE OF ABSENCE:**

Nil

**3 DECLARATIONS OF MEMBERS' AND OFFICERS' INTEREST**

**3.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE-BOULDER CODE OF CONDUCT**

Nil

**3.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A**

Nil

**3.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B**

Nil

**4 CONFIRMATION OF MINUTES**

**MOVED BY: YOUTH COUNCILLOR SHICALOE BROWN**

**SECONDED BY: YOUTH COUNCILLOR AIKO SYAFARI**

[Minutes of Youth Council Meeting held on 24 September 2019](#)

That the minutes of the **Youth Council** meeting held on 24 September 2019 be confirmed as a true record of that meeting.

**CARRIED  
(5/0)**

## 5 REPORTS OF OFFICERS

### 5.1 GENERAL MANAGER – CITY LIVING

#### 5.1.1 YOUTH MAYOR AND DEPUTY YOUTH MAYOR ELECTIONS

<b>Responsible Officer:</b>	<b>Holly Phillips General Manager City Living</b>
<b>Author:</b>	<b>Andrew Carroll Youth &amp; Recreation Coordinator</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

#### VOTING REQUIREMENTS

Simple

#### OFFICER RECOMMENDATION

That the Committee:

1. Conduct an election for the position of Youth Mayor for the 2019-20 Kalgoorlie-Boulder Youth Council (KBYC) term and;
2. In the absence of further nominees for the position of Deputy Youth Mayor, the committee appoint the unsuccessful candidate in the Youth Mayor elections to the position of Deputy Youth Mayor.

#### COMMITTEE RESOLUTION

**MOVED BY: YOUTH COUNCILLOR AMY ASTILL**  
**SECONDED BY: YOUTH COUNCILLOR AIKO SYAFARI**

That Council appoint the successful nominee Dakota Manley to the position of Youth Mayor and the successful nominee Shicaloe Grayson to the position of Deputy Youth Mayor of the KBYC, further to the election conducted by the KBYC on 29 October 2019.

**CARRIED  
(5/0)**

#### EXECUTIVE SUMMARY

The KBYC is required to elect the positions of Youth Mayor and Deputy Youth Mayor for a one year term at the October formal meeting of Youth Council each year. If no nominations are received for the positions of Youth Mayor and Deputy Youth Mayor, the existing Youth Mayor and Deputy Youth Mayor will be invited to continue in the role for another year.

Current Youth Mayor Amy Astill and Deputy Youth Mayor Aiko Syafari have notified City Officers that they will not be re-nominating for their respective positions. Nominations for the position of Youth Mayor have been received by Youth Councillors Dakota Manley and Shicaloe Grayson.

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Youth Councillors Dakota Manley and Shicaloe Grayson have also nominated for the position of Deputy Youth Mayor if they are to be unsuccessful in the election for the position of Youth Mayor. No further nominations have been received for the position of Deputy Youth Mayor.

### **COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles to invest in the children and youth of the community.

### **BUDGET IMPLICATIONS**

There are no financial implications resulting from the recommendations of this report.

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## **REPORT**

The KBYC is required to elect the positions of Youth Mayor and Deputy Youth Mayor for a one year term at the October formal meeting of Youth Council each year.

All current Youth Councillors are eligible to nominate for these positions. If no nominations are received for the positions of Youth Mayor and Deputy Youth Mayor, the existing Youth Mayor and Deputy Youth Mayor will be invited to continue in the role for another year. This process is consistent with the Youth Council Guidelines.

City Officers have approached Youth Council members to seek nominations for the positions of Youth Mayor and Deputy Youth Mayor. Youth Mayor Amy Astill and Aiko Syafari have notified City Officers that they will not be renominating for their respective positions as they will both be relocating from Kalgoorlie-Boulder in the near future. Youth Councillors Dakota Manley and Shicaloe Grayson have both nominated for the positions of Youth Mayor and Deputy Youth Mayor.

The KBYC is required to conduct an election for the position of Youth Mayor and Deputy Youth Mayor and appoint the successful nominee.

### **Election Process**

The elections will encompass the appointment of the Youth Mayor and the Deputy Youth Mayor for the 2019-20 term of the Kalgoorlie-Boulder Youth Council. The current Youth Mayor Amy Astill will welcome all nominees and announce the election of the position.

The current Youth Mayor will then invite City of Kalgoorlie-Boulder Mayor John Bowler to chair the meeting. The Chair will be provided with nominations for Youth Mayor and Deputy Youth Mayor by the Minute's Officer in alphabetical order. The Chair will then announce that all Youth Councillors have voting rights in the pending election.

The Chair will announce the nominations for the Youth Mayor position, one-by one in alphabetical order. Each nominee being offered the opportunity to make a brief presentation (5 mins max).

Following the announcements and presentations of each nominee, voting cards are distributed to all Youth Councillors. They are asked to fill in their preference and

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hand it back to the Minutes Officer. The Minutes Officer and another City Officer will leave the room to tally these votes. On return, the Chair will announce to the group the new Youth Mayor.

If there are multiple nominations for the position of Deputy Youth Mayor, the same process to elect the Youth Mayor will then be undertaken to elect the Deputy Youth Mayor.

### **STATUTORY IMPLICATIONS**

There are no statutory implications resulting from the recommendations of this report.

### **POLICY IMPLICATIONS**


There are no policy implications resulting from the recommendations of this report.

### **COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

### **ATTACHMENTS**

2019-20 - Voting Slips - Youth Mayor 

2019-20 - Voting Slips - Deputy Youth Mayor 

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### 5.1.2 YOUTH COUNCIL RESIGNATIONS

**Responsible Officer:** Holly Phillips  
General Manager City Living

**Author:** Andrew Carroll  
Youth & Recreation Coordinator

**Disclosure of Interest:** Nil

#### VOTING REQUIREMENTS

Simple

#### OFFICER RECOMMENDATION / COMMITTEE RESOLUTION

**MOVED BY:** YOUTH COUNCILLOR AMY ASTILL  
**SECONDED BY:** YOUTH COUNCILLOR SHICALOE GRAYSON

**That Council accept the resignation of Youth Councillors Troy Marwick, Aaron Marwick and Deanna Ingram.**

**CARRIED  
(5/0)**

#### EXECUTIVE SUMMARY

This report is to advise that Youth Councillors Troy Marwick, Aaron Marwick and Deanna Ingram have resigned from the Kalgoorlie-Boulder Youth Council (KBYC).

#### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to invest in the children and youth of the community.

#### BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

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### REPORT

Youth Councillors Troy Marwick, Aaron Marwick and Deanna Ingram have chosen to resign from the KBYC.

Troy was elected in the 2017/18 term of the KBYC. Troy contributed to the various projects/events throughout his time on the KBYC. These include the annual Youth Fest event, Kingsbury Skate Park events and the endorsement of the Youth Strategic Action Plan 2018-2021. Troy has been regularly absent from meetings in 2019, for this reason he has chosen to no longer serve on the KBYC.

Aaron was elected in the 2018/19 term of the KBYC. Aaron has contributed to the delivery of youth events including the annual Youth Fest event and the Kingsbury Skate Park events. Aaron has been regularly absent from meetings in 2019, for this reason he has chosen to no longer serve on the KBYC.

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Deanna was elected in the 2017/18 term of the KBYC. Deanna contributed to the various projects/events throughout her time on the KBYC. These include the annual Youth Fest event, Kingsbury Skate Park events, the KBYC Book Exchange and the endorsement of the Youth Strategic Action Plan 2018-2021. Deanna's employment commitments have unfortunately made it difficult for her to commit her time to the KBYC, for this reason Deanna has chosen to no longer serve on the KBYC.

Troy, Aaron and Deanna are thanked for their contribution to the KBYC and initiatives during their time on the KBYC

### **STATUTORY IMPLICATIONS**

There are no statutory implications resulting from the recommendations of this report.

### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

### **COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

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### 5.1.3 KALGOORLIE-BOULDER YOUTH COUNCIL REVIEW

**Responsible Officer:** Holly Phillips  
General Manager City Living

**Author:** Andrew Carroll  
Youth & Recreation Coordinator

**Disclosure of Interest:** Nil

#### VOTING REQUIREMENTS

Absolute

#### OFFICER RECOMMENDATION / COMMITTEE RESOLUTION

**MOVED BY:** YOUTH COUNCILLOR AIKO SYAFARI  
**SECONDED BY:** YOUTH COUNCILLOR AMY ASTILL

**That the Committee:**

1. Receive and endorse the findings and actions of the Kalgoorlie-Boulder Youth Council (KBYC) Review;
2. Endorse the revised Kalgoorlie-Boulder Youth Council Guidelines as the guiding document for the KBYC; and
3. Recommend the City of Kalgoorlie-Boulder Council approve and adopt the KBYC Review findings, guidelines and all associated actions.

**CARRIED  
(5/0)**

#### EXECUTIVE SUMMARY

The Youth Strategic Action Plan 2018-2021, endorsed by Council in August 2018, prioritised a review of the Kalgoorlie-Boulder Youth Council (KBYC) to foster better connections between youth and civic leaders, and to enable young people to have an impactful voice in the community.

This report provides an overview of the processes undertaken to conduct the review and recommendations based on the findings obtained as part of the review.

#### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to invest in the children and youth of the community.

#### BUDGET IMPLICATIONS

Expenses associated with the review will be covered by Work Order 40200122, under the City's 2019/20 municipal budget for Youth Council Operations.

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## REPORT

The KBYC has been operational since its original inception in May 1999. Established as a formal connection between the City of Kalgoorlie-Boulder (the City) and young people in the community, it is one of the few Youth Councils in WA that operates as a committee in accordance with the Local Government Act 1995.

KBYC meetings are held informally every two-to-three (2-3) weeks, with five (5) formal meetings scheduled throughout the year. At these meetings, formal agendas are prepared, reports voted on and the minutes presented at an Ordinary Council Meeting for final deliberation.

At present there are eight (8) Youth Councillors tasked with providing a representative body of young people to discuss youth issues and initiatives relevant to the Kalgoorlie-Boulder community. Matters or reports that affect young people may be referred to the KBYC by Ordinary Council with Youth Council Mentors providing guidance on tasks or initiatives as well as facilitating group discussions.

### Reasons for the Review

The review was prioritised on the basis the current framework lacks relevance to today's youth environment, and consequently the KBYC is not operating effectively.

Identified challenges include:

- A lack of a clearly defined purpose and direction inhibits the effectiveness of the KBYC in achieving objectives;
- A period of relative inaction by KBYC and inconsistent administration by City officers;
- Many young people today have minimal spare time when faced with a multitude of pressure and commitments from educational obligations, extra-curricular activities, sports and social lives;
- Formal meeting procedures, while intended to enhance civic decision-making do not offer an enticing forum for discussion and debate; with young people preferring a more relaxed and informal setting to be creative and collaborate;
- Rigid meeting structures and application processes can take months to formalise new KBYC members, resulting in lost interest from young people;
- The greatest success in recruiting Youth Councillors is within the 12 to 18 age bracket, with difficulty experienced in recruiting people aged 18 to 25. Additionally, there are significant challenges associated with managing the range of maturity levels of people aged 12 to 25;
- Sporadic meeting schedule requirements and absenteeism prevent substantial traction from being gained with initiatives, projects and ideas that are raised at informal meetings, resulting in a lack of outcomes;

- A lack of ownership and autonomy for actions creates increased dependency on City officers to progress actions;
- Increased pressure on City officers has resulted in fewer resources being available to attend to core roles; and
- Decline of KBYC relevance and profile in the community and media due to lack of consistent action.

## Review

When the Youth Strategic Action Plan 2018-2021 was endorsed by Council in August 2018, a commitment was made to undertake and complete a review of the KBYC framework. This review sought to ascertain what the best structure is to support youth participation in the City's governance, decision making and resource allocation processes.

The following process was undertaken to complete this review and develop actions to support the best structure for the KBYC.

## Engagement

City officers engaged and consulted with:

- Kalgoorlie-Boulder Community High School (KBCHS),
- Kalgoorlie-Boulder Youth Council (KBYC); and
- Western Australia (WA) Local Governments.

## KBCHS Workshops

City officers attended KBCHS from 27 May to 30 May 2019, to conduct workshops on the topic of civics and citizenship. The workshops were delivered to Year 8, 9 and 10 students, with two-to-three sessions delivered each day engaging approximately 350 students over a four day period.

Students were asked the following three questions:

1. What issues do young people face in Kalgoorlie-Boulder?
2. What solutions do you have for these issues?
3. What value and purpose do you see a Youth Council as having?

These questions ascertained the important issues facing young people in Kalgoorlie-Boulder and creative solutions to combat them. Asking the student's opinions on the value and purpose they see in a Youth Council helped to put into context how they expect a youth representative body to act on their behalf.

The responses helped to shape the renewed direction the KBYC should take.

### KBYC Engagement

The KBYC were engaged with review processes at an informal meeting on 09 June 2019. During this meeting the KBYC was presented with the process for how the review was to be conducted along with the outcomes hoped to be achieved.

These outcomes are:

- Establish the need for a youth representative body in Kalgoorlie-Boulder;
- Assess the effectiveness of the KBYC in meeting its objectives;
- Identify alternative frameworks to the KBYC model;
- Ensure the KBYC works effectively for its members and the youth community; and
- Develop an updated framework for the KBYC.

The KBYC completed an anonymous survey between 19 June to 25 June 2019; addressing the following questions:

1. How old are you?
2. How long have you been a part of the Youth Council?
3. Why did you join the Youth Council?
4. What do you hope to achieve during your time on the Youth Council?
5. What do you believe is the purpose of the Youth Council?
6. What do you believe is great about the Youth Council?
7. What do you believe is not so great about the Youth Council?
8. What motivates you to attend Youth Council meetings?
9. What expectations did you have before joining the Youth Council?
10. Did the Youth Council meet your expectations? Please explain why.
11. Do you believe the Youth Council are successfully fulfilling their purpose? If your answer is no - what barriers are in place that don't allow the Youth Council to be successful?
12. What would you change about the Youth Council in order to make it more vibrant, helpful and exciting for you and other potential new Youth Councillors?
13. Is there anything else you'd like to add or comment on regarding the review of the Youth Council?

The survey purpose was to:

- Ascertain what current Youth Councillors perceived as the purpose of the KBYC and their motivations for being a Youth Councillor;
- Identify what they feel works and does not work with current KBYC operations and if they believe it is fulfilling its purpose; and
- Get Youth Councillors to share thoughts on potential barriers and solutions to engaging young people to become members of the KBYC and how to make the group more accessible to young people.

The age and length of time Youth Councillors have been members of the KBYC provides a profile of the respondents to the survey. Five out of the ten Youth Councillors who were members of the KBYC at the time completed the survey.

At an informal meeting on 25 June 2019 Youth Councillors were engaged with a group discussion regarding the responses to the survey, with further discussion conducted on the following questions:

1. Why did you join the Youth Council?
2. What do you hope to achieve during your time on the Youth Council?
3. What do you believe is the purpose of the Youth Council?
4. What do you believe is great about the Youth Council?
5. What do you believe is not so great about the Youth Council?

Further discussion helped to refine the findings from the survey and seek the participation of Youth Councillors who were yet to complete the survey. The findings from both the KBCHS workshops and KBYC engagement were used to frame the direction the review would take in determining any changes to the KBYC framework.

Subsequent workshops conducted with the KBYC and KBYC Youth Mentor on the 23 July and 6, 10 and 27 August 2019 analysed findings from workshops and engagement processes and informed a redefined purpose and direction.

This process also resulted in:

- The creation of a KBYC Vision and Mission Statement;
- Two versions of KBYC Guidelines; and
- A set of KBYC Behaviour Standards.

Following the workshops Youth Councillors were asked to nominate their preferred set of new Youth Council Guidelines being the choice between:

- A set of guidelines whereby the KBYC remains a committee of council; and
- A set of guidelines whereby the KBYC is disbanded as a committee of council and becomes a City-administered Youth Advisory Group.

Seven out of eight current Youth Councillors provided responses on their preferred set of guidelines.

#### Western Australia (WA) Local Government Consultation

Youth representative bodies are operated by many Local Governments in WA. Youth representative bodies can operate within a number of different frameworks which have relevance to the community with which they operate in.

City officers identified a number of different youth representative bodies in Western Australia to use as examples of how youth can be involved in the decision making processes of Local Government. This information provided advice and resources to assist in the development of new KBYC frameworks. A summary of other youth representative bodies in WA is attached to this report.

City officers also consulted with relevant youth service staff in other Local Governments, leveraging the network of youth development officers across the State by email correspondence.

Further consultation was undertaken by City officers during attendance at the 2019 YACtivate! Youth Conference (Busselton) and one-on-one meetings with youth service staff from both metropolitan and regional Local Governments from 30 August to 4 September 2019.

Common themes identified through consultations with Local Government were to ensure the KBYC:

1. Allows flexibility to its members;
2. Is easily accessible to young people;
3. Appeals to young people;
4. Can operate with autonomy within a defined framework; and
5. Is adaptable to the needs of young people.

Local Government consultations provided guidance to City officers on how to conduct the review and ensuring the updated framework best meets the needs of local young people.

## **Findings and Analysis**

### KBCHS Workshops

City officers identified common issues facing young people, potential solutions to these issues and how they expect the Youth Council to represent them.

A total of 707 responses were received through KBCHS Engagement which identified the key issues facing young people were:

- Boredom
- Youth crime; and
- Environment and safety.

Potential solutions provided by students included:

- More events and regular activities for young people;
- Advocating for increased employment opportunities;
- Youth dedicated spaces; and
- Improved retail options for youth.

The student's perspectives of the Youth Council demonstrated the importance that young people place in a group which is relatable to them, supports them, listens to them and acts on their behalf. Their responses also highlighted the shortfalls in the KBYC's promotion of local young people.

The findings from these workshops indicated the following key elements local young people would like to see within a youth representative body:

1. A group which proactively advocates on behalf of them;
2. A group which listens to the voice of young people;
3. A group which supports young people;
4. A group which provides opportunities to young people and
5. A group which has an active and positive presence within the community.

These findings have contributed to the development of the revised KBYC Guidelines by guiding the creation of the KBYC purpose, objectives, membership processes and member responsibilities. The findings also support the actions to be undertaken.

### KBYC Engagement

Engagement helped to refine the updated framework based on the findings from the KBCHS Workshops and Youth Council Survey.

The KBYC Survey Results and KBYC Survey Group Discussion responses identified the following four key themes to guide the future direction of the KBYC:

#### **1. Development:**

- a. Identify development opportunities for Youth Councillors to undertake during their membership;
- b. Undertake projects which develop their skills and build their capacity to be successful in their roles;
- c. Support the development of the local youth community by identifying local services to connect with young people, support partnerships with local services, identify mentoring and capacity building opportunities;
- d. Encourage social development by connecting young people with each other and the wider community; and
- e. Improve their knowledge of local government processes through attendance at Council meetings and engagement with City officers and elected members.

#### **2. Advocacy:**

- a. To advocate on behalf of young people in Kalgoorlie-Boulder;
- b. To ensure that young people's voices are being considered in decision making processes;
- c. Advocating for and supporting services which provide positive outcomes for young people; and
- d. Ensuring the KBYC has a strong community presence and positively engages with the community.

#### **3. Direction:**

- a. The KBYC is to provide leadership for young people in Kalgoorlie-Boulder;



- b. Through a defined purpose and support from City Officers, the KBYC will have clear direction towards achieving its objectives; and
- c. The KBYC will have guidance and advice provided to them by City officers and Youth Mentors.

**4. Action:**

- a. Ensure members are committed to the KBYC through the provision of incentives and stronger enforcement of attendance obligations;
- b. Ensuring the KBYC has a presence in the community and is seen as an active group; and
- c. Setting realistic and achievable goals and tasks which fulfil the objectives of the KBYC.

These four key themes contributed towards the development of two potential frameworks for the KBYC and a set of guidelines for each. The two frameworks developed were:

1. **Kalgoorlie-Boulder Youth Advisory Council:** The KBYC remains as a committee of council with updated KBYC Guidelines.
2. **Kalgoorlie-Boulder Youth Advisory Group:** The KBYC disbands as a committee of council and re-established as a Youth Advisory Group operating under the new KBYAG Guidelines.

Both versions were presented to the KBYC for consideration. There was clear support by the KBYC to adopt the revised updated KBYC Guidelines and remain a formal committee of council.

The themes also contributed to the creation of the KBYC Behaviour Standards, the purpose of which is to provide a document which details the expected standard of behaviour from members when engaging with others and performing in their roles. The Behaviour Standards outlines:

1. The respectful and supportive behaviour of members.
2. The accepting and inclusive culture of the KBYC.
3. The commitment and accountability of members.
4. The manner in which members present themselves and promote the KBYC.

The Behaviour Standards ensure all KBYC members are well informed of the expectations held of them when performing in their roles. A document which details this ensures accountability within the KBYC membership and provides a reference point for KBYC members and City officers when assessing prospective and current memberships.

## **Actions**

It is recommended the below actions are endorsed and undertaken by City officers in collaboration with the KBYC:

1. **Create and update administrative documents including:**
  - a. Public Information Sheet;
  - b. Operational Guidelines;
  - c. Induction Procedures;
  - d. Youth Councillor and Youth Mentor Application Forms; and
  - e. Record Keeping (Agenda and Minutes Templates).
2. **Implement the KBYC Behaviour Standards**
3. **Develop a new image and KBYC branding:** The branding should reflect a modern and appealing image for the Kalgoorlie-Boulder youth community and align to the City's updated logo and style guide. The process will include an alternative public name for the KBYC and new logo.
4. **Create a Communications Plan:** To guide how the KBYC communicates and engages with each other, City officers and the wider community. This plan will include the development of new promotional material and a key focus on public profile, website development and social media presence.
5. **Identify development and leadership opportunities:** Identify no less than six development and/or leadership opportunities for the KBYC to participate in within a twelve-month period. These may consist of workshops provided by external providers and/or internally provided opportunities.
6. **Create a KBYC calendar:** Create an annual calendar for the KBYC which includes casual meetings and/or development opportunities, intended projects, formal meetings and attendance at Ordinary Council Meetings.
7. **Relaunch the KBYC:** 'Relaunch' in early 2020, by undertaking a promotional campaign detailing the new framework and seeking new nominations. This will include the delivery of a public event to engage the community with the KBYC.

## Summary

The review has provided an opportunity to assess the effectiveness of the KBYC and address areas for improvement within the framework. The success and longevity of the KBYC is contingent on regularly assessing whether it's meeting its objectives and making necessary amendments when required.

The updated KBYC Guidelines produced as part of the review builds upon the current KBYC Guidelines through the following key amendments:

1. The creation of a clear Vision and Mission Statement which defines the KBYC purpose;
2. Concise objectives which work towards the key themes of Development, Advocacy, Direction and Action;
3. Clear and detailed responsibilities of members;

4. Reducing the application process period by regularly submitting KBYC applications to Ordinary Council after KBYC consultation;
5. Greater flexibility and autonomy provided to the KBYC in determining the meeting schedule; and
6. The implementation of the KBYC Behaviour Standards as a guide for expected conduct of members.

The updated guidelines contribute to the continued development of the KBYC and ensure it continues to operate as an effective representative body for young people in Kalgoorlie-Boulder.

### **STATUTORY IMPLICATIONS**

The Kalgoorlie-Boulder Youth Council (KBYC) is a committee established under the Local Government Act 1995 (sec 5.8), any changes made to the KBYC operations must comply with the Act.

### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

### **COMMUNITY ENGAGEMENT CONSULTATION**

Community consultation was conducted in the development of the Youth Strategic Action Plan 2018-2021 which identified a review of the Kalgoorlie-Boulder Youth Council as a key action for the City.

Community consultation was conducted through workshops undertaken with students at Kalgoorlie-Boulder Community High School.

Community consultation was conducted through engagement with the Kalgoorlie-Boulder Youth Council throughout the review.

### **ATTACHMENTS**

KBCHS Engagement Results 

KBYC Survey Results 

KBYC Survey Group Discussion 

KBYC Guidelines 

KBYAG Guidelines 

WA Youth Representative Models 

KBYC Behaviour Standards 

**6 CONFIDENTIAL ITEMS**

**7 DATE OF NEXT MEETING**

The next Youth Council Meeting will be on Tuesday 12 November 2019.

**8 CLOSURE**

There being no further business, the Chairman, Dakota Manley, thanked those present for their attendance and declared the meeting closed at 5:42pm