



**City of  
Kalgoorlie  
Boulder**

# **AGENDA**

**Notice is hereby given  
for the ORDINARY Meeting of Council  
commencing at 7:00PM**

**on**

**23 SEPTEMBER, 2019**

**at the**

**Kalgoorlie Town Hall**

20 September 2019



## **NOTICE OF MEETING**

An Ordinary Council meeting, of the City of Kalgoorlie-Boulder will be held in the **Kalgoorlie Town Hall** on **Monday, 23 September 2019** commencing at **7:00pm**.

Regards

A handwritten signature in black ink, appearing to be "John Walker", written over a horizontal line.

**JOHN WALKER**  
Chief Executive Officer

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**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS****2 OPENING PRAYER**

To be conducted by Pastor Glenn Crouch of the Lutheran Church.

**3 DISCLAIMER READING**

The Mayor will read the disclaimer to those present.

The recommendations contained in this Agenda are Officer's Recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

**4 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

**IN ATTENDANCE:**

**MEMBERS OF STAFF:**

**VISITORS:**

**PRESS:**

**APOLOGIES – ELECTED MEMBERS:**

**APOLOGIES – MEMBERS OF STAFF:**

**LEAVE OF ABSENCE:**

- 5     **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 6     **PUBLIC ACCESS AND PUBLIC QUESTION TIME**
- 7     **PETITIONS/DEPUTATIONS/PRESENTATIONS**
- 8     **NOTATIONS OF INTEREST**
- 8.1   **INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE–BOULDER CODE OF CONDUCT**
- 8.2   **FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A**
- 8.3   **PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B**
- 9     **APPLICATIONS FOR LEAVE OF ABSENCE**
- 10    **ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS**
- 11    **CONFIRMATION OF MINUTES**

[Minutes of Ordinary Council Meeting held on 9 September 2019](#)

That the minutes of the **Ordinary** meeting held on 9 September 2019 be confirmed as a true record of that meeting.

- 12    **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
  
Nil.
- 13    **URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**
- 14    **REPORTS OF COMMITTEES**

Nil.

## 15 REPORTS OF OFFICERS

### 15.1 CHIEF EXECUTIVE OFFICER

#### 15.1.1 PAVING SOLUTIONS HANNAN & BURT STREETS

<b>Responsible Officer:</b>	<b>John Walker Chief Executive Officer</b>
<b>Author:</b>	<b>Laura Dwyer Project Management Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

#### VOTING REQUIREMENTS

Simple

#### ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer Recommendation has been reviewed in context of the City of Kalgoorlie-Boulder's Electoral Caretaker Period Policy and the CEO has determined that it does constitute a Major Policy Decision. The CEO therefore provides this report for Council's review by the date required by the Notice of Motion but does not seek a final recommendation.

#### OFFICER RECOMMENDATION

**That Council:**

- 1. Note the item will lie on the table due to the impending Council election;**
- 2. Acknowledge receiving the report in accordance with the Council resolution that a report be presented before 30 September 2019; and**
- 3. Note a full report, including funding options, will be brought back to Council following the election.**

#### EXECUTIVE SUMMARY

The purpose of this report is to provide Council with treatment options and associated costs for the pavements along Hannan and Burt Streets.

By resolution of Council, it was requested that investigations be undertaken for the replacement of pavers, options for recycling or reuse and for the report to be presented prior to 30 September 2019.

Due to the Caretaker period during Council elections, the decision to present to Council Hannan and Burt Street paving options has been requested to be deferred until after Council Elections to comply with the Electoral Caretaker Period Policy:

##### *1.1 Scheduling Major Policy Decisions*

- 1. During a Caretaker Period, unless Extraordinary Circumstances apply, the CEO will reasonably ensure that:*

*(a) Council or Committee Agenda, do not include reports and / or recommendations that constitute Major Policy Decisions;*

Given that Council would be required to decide upon committing to significant expenditure for the project, this constitutes this as a "Major Policy Decision".

### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Ensure equitable community services for all residents
- Cultivate a strong and vibrant local business environment
- Provide functional and appealing parks, gardens and streetscapes
- Ensure a sustainable asset and infrastructure base

### BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

### REPORT

Replacement cost options are tabled below and do not take into consideration lifecycle costs which are included further in this report. Due to the recommendation that the item be left of the table due to elections, this detail is for information only.

<b>Hannan Street Cost Options</b>	<b>Value</b>
Total Cost for Urban Stone	\$1,833,233.95 Ex GST
Total Cost for Exposed Aggregate Concrete	\$1,414,943.00 Ex GST
Total Cost for Heavy Duty Pavers	\$1,375,193.95 Ex GST
Total Cost Master Pave Classic	\$1,277,516.00 Ex GST
Total Cost Asphalt	\$849,059.00 Ex GST
<b>Burt Street Cost Options</b>	<b>Value</b>
Total Cost for Urban Stone	\$985,697.44 Ex GST
Total Cost for Exposed Aggregate Concrete	\$760,789.81 Ex GST
Total Cost for Heavy Duty Pavers	\$739,417.44 Ex GST
Total Cost Master Pave Classic	\$686,897.74 Ex GST
Total Cost for Asphalt	\$456,523.99 Ex GST
Total Cost for utilising undamaged pavers from Hannan Street (allow 1,500m <sup>2</sup> = 25%)	\$101,425.00 Ex GST



**BACKGROUND**

Concerns have been raised by the community and Council in relation to the condition of pavers in Hannan Street and Burt Street. With an estimated 25% of Hannan Street pavers being in damaged condition, the City has an obligation to the public to ensure footpaths are maintained and accessible for disability and pedestrian traffic. It is estimated that Burt Street pavers are in reasonably good condition with 10% damaged and not at a current point for replacement.

Hannan Street pavement is approximately 5m wide and covers an area of 11,451m<sup>2</sup>. Burt Street pavement is between 5m and 7m wide and covers an area of 6,157m<sup>2</sup>. Hannan Street includes the Walk of Fame consisting of plaques dedicated to honouring recipients for their significant and positive contributions to the City of Kalgoorlie-Boulder and its people.

At the 27 May 2019 Ordinary Meeting of Council, Council resolved:

*12.1 Motion put forward by Cr Allan Pental*

*MOVED BY: CR PENDAL*

*SECONDED BY: CR WILSON*

*PAVERS IN KALGOORLIE AND BOULDER CBD'S*

*That Council request the CEO to:*

- 1. Investigate the options available to replace the pavers in the Kalgoorlie and Boulder CBD's due to the existing ones being in poor condition and where concerns for public safety are becoming evident;*
- 2. In the process of undertaking the above, determine whether it is prudent to use existing pavers in the Kalgoorlie CBD that are in very good condition to replace broken pavers in the Boulder CBD;*
- 3. Explore options to recycle replaced pavers on a continuing needs basis in the areas where the same pavers are used; and*
- 4. Prepare a report for Council to consider all options and costings prior to 30 September 2019.*

*CARRIED (10/0)*

**COMMENT**

Given the current release of the Kal City Centre Detailed Design tender and upcoming works, it is an opportune time for the City to consider new paving options for Hannan Street.

Cost savings can be made by reusing Hannan Street pavers to replace damaged sections of Burt Street, prolonging the life of Burt Street pavers. Given that Burt Street is just over half the area covered of Hannan Street, this will provide a bank of reusable materials that will help to extend the asset life of Burt Street pavement by an estimated 8-10 years.

Annually the Council spends \$75,000 on maintenance and repair for the current pavement treatment in Hannan Street. The pavers are cumbersome and heavy,

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requiring manual labour for removal and replacement, which pose risks for injury. They are also the most expensive replacement option detailed in this report.

Hannan Street requires daily cleaning of the pavers from foot traffic and hospitality establishment patrons. Pavers are cleaned through use of pressure washers and street sweepers. This may attribute to the loss of sand between joints, creating movement and leading to cracked pavers. Movement also occurs naturally from ground activity and may be a contributing factor to the condition of the Hannan Street pavers.

Within this report, alternative treatments have been investigated for Hannan Street. Potential options may be asphalt, other brick paving options and exposed aggregate concrete.

Included in costings are replacement street furniture, traffic and pedestrian management and associated costs to give a total indicative price for works.

Prior to any works being undertaken, it is recommended that a full survey of Hannan and Burt Streets be conducted and a detailed design be completed. This will provide opportunity for the City to maintain record of all services in Hannan Street and ensure future works are completed according to specifications and standard.

It would be estimated that with Council approval works could be scheduled for late January to February, which would reduce most of the business interruptions with this time of year being seasonably quiet due to the holiday period. All options for treatments would pose minimal interruptions to business, and through adequate community engagement as per the City's Community Engagement Strategy and Plans prior to works commencing it is anticipated minimal complaints will arise.

Timeframes for works are all estimated to be between 16 to 20 weeks from commencement to completion. This will include a combination of day, night and weekend works.

The table below contains estimates of lifecycle costs, and it should be noted that the option for Exposed Aggregate Concrete is considered to provide the best value for money over the life of the asset.

Hannan Street Cost Options	Replacement Value	Lifecycle	Annual Maintenance Costs	Replacement & Lifecycle Maintenance (Ex CPI)
Total Cost for Urban Stone	\$1,833,233.95	25 to 30 years	\$75,000.00 per annum (not accounted for CPI projections)	\$3,708,233.95 (Ex GST) Over 25 Years
Total Cost for Exposed Aggregate Concrete	\$1,414,943.00	30 to 40 years	\$33,000.00 per annum (not accounted for CPI projections)	\$2,404,943.00 (Ex GST) Over 30 Years

Total Cost for Heavy Duty Pavers	\$1,375,193.95	25 to 30 years	\$75,000.00 per annum (not accounted for CPI projections)	\$3,250,193.95 (Ex GST) Over 25 Years
Total Cost for Master Pave Classic	\$1,277,516.00	25 to 30 years	\$75,000.00 per annum (not accounted for CPI projections)	\$3,152,516.00 (Ex GST) Over 25 Years
Total Cost for Asphalt	\$849,059.00	15 years	\$75,000.00 per annum (not accounted for CPI projections)	\$3,948,118.00 (Ex GST) Over 30 Years (Asphalt replaced twice)

**OPTIONS**

1. Urban Stone (Engineered Stone minimum 60mm thickness)

These are similar in size and style to the current pavers that are installed in Hannan and Burt Streets. This option is the most expensive option and often used in central areas of cities and public areas.

Laying of this product is labour intensive and would produce the same effect that currently exists in Hannan Street.

Maintenance requirements associated with pavers may continue to find the City in the same position with movement between pavers due to cleaning and heavy foot traffic and vehicles (street sweeper) causing damage.

The asset life of the pavers is 25 to 30 years before requiring replacement. Ongoing maintenance costs would continue to be similar for the life of the asset.

<b>Urban Stone (Engineered Stone min 60mm thick)</b>	<b>Value</b>
Area of Hannan Street	11,451m <sup>2</sup>
Average supply cost m <sup>2</sup> (various options available at same rate)	\$81.00m <sup>2</sup>
Total cost to supply pavers	\$927,531.00
Cost to remove pavers	\$9.00m <sup>2</sup>
Total cost to remove existing pavers	\$103,059.00
Landfill fees	\$38,000.00
Average cost to prepare and lay pavers	\$41.45m <sup>2</sup>
Total cost to lay pavers	\$474,643.95
Street furniture	\$100,000.00
Rectifying electrical and comms pits	\$40,000.00
Pedestrian management	\$30,000.00
Out of hours working	\$120,000.00
<b>Projected Cost (Ex GST)</b>	<b>\$1,833,233.95</b>

2. Exposed Aggregate Concrete (minimum 100mm thickness)

In changing the footpath treatments to exposed aggregate, this provides opportunity to provide a fresh new look to Hannan Street to align with the Kal City Centre Economic Transformation.

Sections can be laid and are able to allow a box cut-out to lay the Walk of Fame plaques, and retain these significant tributes. Given two slabs of concrete would be laid across the footpaths; one side of the footpath could be closed off and managed for pedestrian traffic. Consultation with business owners would be required and most given they do not trade on either weekends or Sundays, works could be performed during this period.

Opportunity exists if concrete was the preferred option to investigate the potential to improve the City's disability access on some of the entries to the buildings, and for the footpaths to meet current disability access standards.

Ongoing maintenance costs are likely to be reduced due to the lay of complete sections unlike pavers, which require sandfill between. Installation of adequate expansion joints when laid will accommodate for any ground movement that may occur and reduce any risk of cracking. Minimal damage would be caused to the finishes of the concrete from cleaning and maintenance, and any damage that may occur in terms of some of the aggregate plucking would be hardly noticeable given the finish.

A variety of colour options can be laid in the finish on the exposed aggregate including options to create glow in the dark effects.

The life of exposed aggregate is longer at approximately 30 to 40 years for replacement and a more stable alternative to pavers. If damage was to occur, given the concrete would be laid in sections these could be cut, removed and relayed to continue to provide consistency and continue to retain the aesthetically pleasing finish. Maintenance over time would be less intensive providing potential cost savings of around half of annual maintenance costs over the life of the asset.

<b>Exposed Aggregate Concrete (Min 100mm thick)</b>	<b>Value</b>
Area of Hannan Street	11,451m <sup>2</sup>
Average supply cost concrete per m <sup>2</sup>	\$93.00m <sup>2</sup>
Total cost to supply and lay concrete	\$1,064,943.00
Jointing and sealing	\$60,000.00
Street furniture	\$100,000.00
Rectifying electrical and comms pits	\$40,000.00
Pedestrian management	\$30,000.00
Out of hours working	\$120,000.00
<b>Projected Cost (Ex GST)</b>	<b>\$1,414,943.00</b>

### 3. Heavy Duty Brick Pavers (minimum 60mm thickness)

These pavers are robust and likened to the paved areas in front of the Coles and Kmart complexes however would be a more modern finish. Costs associated with removal and replacement are still labour intensive.

Maintenance requirements associated with pavers may continue to find the City in the same position with movement between pavers and damage caused associated with this. Replacement however would be easier given the size and weight would be smaller than the current option.

Asset life is anticipated to be around 25 to 30 years.

<b>Heavy Duty Brick Pavers (minimum 60mm thickness)</b>	<b>Value</b>
Area of Hannan Street	11,451m <sup>2</sup>
Average supply cost m <sup>2</sup> (various options available at same rate)	\$41.00m <sup>2</sup>
Total cost to supply pavers	\$469,491.00
Cost to remove pavers	\$9.00m <sup>2</sup>
Total cost to remove existing pavers	\$103,059.00
Landfill fees	\$38,000.00
Average cost to prepare and lay pavers	\$41.45m <sup>2</sup>
Total cost to lay pavers	\$474,643.95
Street furniture	\$100,000.00
Rectifying electrical and comms pits	\$40,000.00
Pedestrian management	\$30,000.00
Out of hours working	\$120,000.00
<b>Projected Cost (Ex GST)</b>	<b>\$1,375,193.95</b>

#### 4. Master Pave Classic 60 (minimum 60mm thickness)

This option is similar to the current paving option being laid in Brookman Street in the Kalgoorlie CBD.

Costs associated with removal and replacement are still labour intensive.

Maintenance requirements associated with pavers may continue to find the City in the same position with movement between pavers and damage caused associated with this. Replacement however would be easier given the size and weight would be smaller than the current option.

Anticipated life of the asset is expected to be 25 to 30 years.

<b>Master Pave Classic 60 (min 60mm thick)</b>	<b>Value</b>
Area of Hannan Street	11,451m <sup>2</sup>
Average supply cost m <sup>2</sup> (various options available at same rate)	\$32.47m <sup>2</sup>
Total cost to supply pavers	\$371,813.97
Cost to remove pavers	\$9.00m <sup>2</sup>
Total cost to remove existing pavers	\$103,059.00
Landfill fees	\$38,000.00
Average cost to prepare and lay pavers	\$41.45m <sup>2</sup>
Total cost to lay pavers	\$474,643.95
Street furniture	\$100,000.00
Rectifying electrical and comms pits	\$40,000.00
Pedestrian management	\$30,000.00
Out of hours working	\$120,000.00

<b>Projected Cost (Ex GST)</b>	<b>\$1,277,516.00</b>
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## 5. Asphalt

Asphalt options can provide coloured paths in the City and bring some vibrancy to the CBD.

Traditionally asphalt paths have been used for recreational pathways and not as a feature effect for CBD or areas with heavy foot traffic.

Given the existing infrastructure in Hannan Street with verandas from most buildings, this may pose an issue for laying of asphalt and compromise the overall finish. This would impact on the ability to have a truck access the areas due to the overhead canopy of the verandas. This would then mean much of the works would need to be hand laid, which is difficult to do and means that the finish will never be as good as a machine laid pathway.

There is also a safety risk that exists in relation to the communication pits. As the communication pits are only plastic covers, a temporary metal cover would need to be pinned over the pit. This may not be stable enough to hold position and may move when the asphalt is laid causing hot asphalt to fall into the pit. This would cause substantial damage to communications cabling, which would have a considerable cost to rectify as well as large-scale reputational damage and complaints from business and the community.

Ongoing maintenance treatments may affect the condition of the asphalt over time. Pressure cleaning can cause rock pits to form and treatments would need to be considered to prevent growth of moss and plants. Asphalt surfaces require a reasonable amount of traffic over time to maintain the surface in good condition. If there is not enough traffic over the surface, they may crack and deteriorate. Given the level of foot traffic on Hannan Street, this may not be sufficient enough sustain the surface over the long term.

When completing repair works in the future sections should be removed and replaced rather than spot treatments to maintain consistency. This may increase maintenance costs over time due to the way the surface will be laid. With this said it would be expected that maintenance and repair costs would be similar to those of the paving treatments.

Life of asphalt replacement is approximately 15 years. Comparatively this would make asphalt a more expensive option in the long term given replacement would be required twice over a 30 year period.

<b>Asphalt (30mm thickness)</b>	<b>Value</b>
Area of Hannan Street	11,451m <sup>2</sup>
Average supply cost m <sup>2</sup>	\$74.15m <sup>2</sup>
Cost to remove pavers	\$9.00m <sup>2</sup>
Total cost to remove existing pavers	\$103,059.00

Landfill fees	\$38,000.00
Average cost to prepare and hand lay asphalt	\$400m <sup>2</sup>
Total cost to lay asphalt (includes 30% wastage)	\$398,00.00
Additional gravel and prep work	\$20,000.00
Street furniture	\$100,000.00
Rectifying electrical and comms pits	\$40,000.00
Pedestrian management	\$30,000.00
Out of hours working	\$120,000.00
<b>Projected Cost (Ex GST)</b>	<b>\$849,059.00</b>

### STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

### POLICY IMPLICATIONS

Purchasing Policy Corp-AP-001  
 Community Engagement Policy Exec-OD-007  
 Electoral Caretaker Period Policy Exec-CEO-013

### COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report, due to the request for the item to be left on the table until after Council Elections.

### ATTACHMENTS

CBD Paving Options 

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## 15.2 CHIEF FINANCIAL OFFICER

### 15.2.1 ACCOUNTS PAYABLE FOR THE MONTH OF AUGUST 2019

<b>Responsible Officer:</b>	<b>Xandra Curnock Acting Chief Financial Officer</b>
<b>Author:</b>	<b>Casey Radford Finance &amp; Compliance Coordinator</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

#### VOTING REQUIREMENTS

Simple

#### ELECTORAL CARETAKER PERIOD POLICY STATEMENT

The Officer Recommendation has been reviewed in context of the City of Kalgoorlie-Boulder's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

#### OFFICER RECOMMENDATION

**That Council receive the list of payments totalling \$4,342,035.20 as presented for the month of August 2019.**

#### EXECUTIVE SUMMARY

The purpose of this report is to receive the list of payments made from the Municipal and Trust funds including a summary report of the Corporate Credit Card transactions incurred by authorised card holders.

The Chief Executive Officer has been delegated the power to make payments from the Municipal and Trust funds in accordance with budget allocations. The City provides payment facilities to suppliers either by cheque, electronic funds transfer (EFT), and credit card.

#### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

#### BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

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## REPORT

Attached to this report are the lists of all cheques and EFT payments made during the month of August 2019 and a list of corporate credit card transactions by card holder of the same period totalling \$4,342,035.20.



Municipal EFT	\$ 3,611,011.45
Municipal Cheque	\$ 43,315.60
Direct Debit	\$ 568,776.88
Trust EFT	\$ 88,304.89
Trust Cheque	\$ 0.00
Debit Cards	\$ 13,939.25
Credit Cards	\$ 16,687.13
<b>Total</b>	<b>\$ 4,342,035.20</b>

### **STATUTORY IMPLICATIONS**

The Accounts Payable for the Month of August 2019 has been prepared in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

### **POLICY IMPLICATIONS**

All purchases by authorised officers are to be completed in accordance with Policy CORP AP 001– Purchasing.

### **COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

### **ATTACHMENTS**

Municipal EFT Payments August 2019 

Municipal Cheque Payments August 2019 

Municipal Direct Debit Payments August 2019 

Trust EFT Payments August 2019 

Debit Card Payments August 2019 

Credit Card Payments August 2019 

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**15.2.2 STATEMENT OF FINANCIAL ACTIVITY JULY 2019**

**Responsible Officer:** Xandra Curnock  
Acting Chief Financial Officer

**Author:** Ishani Subaharan  
Corporate Accountant

**Disclosure of Interest:** Nil

**VOTING REQUIREMENTS**

Absolute

**ELECTORAL CARETAKER PERIOD POLICY STATEMENT**

The Officer Recommendation has been reviewed in context of the City of Kalgoorlie-Boulder's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

**OFFICER RECOMMENDATION**

**That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receive the Statement of Financial Activity for the period ending 31 July 2019.**

**EXECUTIVE SUMMARY**

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996* ("the Regulations"), the City is to prepare a monthly Statement of Financial Activity for approval by Council. Attached for consideration is the completed Statement of Financial Activity for the period ending 31 July 2019.

**COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

**BUDGET IMPLICATIONS**

There are no budget implications resulting from the recommendations of this report.

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**REPORT**

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. It was also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$50,000, whichever is the greater.

For the year to date to 31 July 2019, income is over budget by 0.39% and expenditure is under budget by 9.26%, commentary is provided at sub program level. A nil variance means that the year to date actual value is identical to the year to date budget estimate. Comments are therefore provided where the variances value is > 10% and > \$50,000 under or over budget.

### INCOME CATEGORIES

Overall stated income is within the allowable variance as dictated by Council, being 0.39%, \$32,973 over budget. The sub programs which are outside the allowable variance is as follows.

#### Preventive Services – Inspection/Admin

Description	YTD Budget	YTD Actual	YTD Variance
<b>Other Governance</b>	<b>\$14,599</b>	<b>\$197,670</b>	<b>\$183,071</b>

\$108k of this variance relates to annual income being wholly recognised in the month of July. This will be corrected in later months. \$78k of this variance relates to Grant income being received earlier than anticipated.

#### Sanitation – Other

Description	YTD Budget	YTD Actual	YTD Variance
<b>Sanitation - Other</b>	<b>\$644,907</b>	<b>\$755,860</b>	<b>\$110,953</b>

Above average tip fees charged during the month of July, mainly due to one construction customer being invoiced \$82k for disposal of contaminated soil.

#### Other Recreation & Sport

Description	YTD Budget	YTD Actual	YTD Variance
<b>Other Recreation &amp; Sport</b>	<b>\$400,990</b>	<b>\$305,440</b>	<b>-\$95,550</b>

Oasis income is (\$46k) lower than budget with swim school, aquatic income and health club fees being the main contributing factors. Golf Course food and beverage is (\$40k) lower than budget.

#### Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
<b>Other Culture</b>	<b>\$107,795</b>	<b>\$35,760</b>	<b>-\$72,035</b>

Approximately \$64k of this variance relates to Diggers and Dealers income. This was budgeted for in the month of July, but the event and income occurred in August 2019.

### EXPENSE CATEGORIES

Overall stated expenditure is within the allowable variance as dictated by Council, being 9.26% \$587,576 under budget. The sub programs which are outside the allowable variance is as follows.

**Town Planning and Regional Development**

Description	YTD Budget	YTD Actual	YTD Variance
<b>Town Planning and Regional Development</b>	<b>\$191,842</b>	<b>\$97,660</b>	<b>-\$94,182</b>

(\$81k) of this variance relates to a timing difference on advertising costs, and a further (\$15k) timing difference on contractors costs.

**Other Community Amenities**

Description	YTD Budget	YTD Actual	YTD Variance
<b>Other Community Amenities</b>	<b>\$96,652</b>	<b>\$25,847</b>	<b>-\$70,805</b>

(\$65k) of this variance relates to a timing difference on contributions and donations.

**Other Culture**

Description	YTD Budget	YTD Actual	YTD Variance
<b>Other Culture</b>	<b>\$215,978</b>	<b>\$153,466</b>	<b>-\$62,512</b>

2020 Budget was based on prior year events. Less events in July 2019 than in 2018, therefore reduction in employee costs, contractors and materials of (\$26k), (\$20k) and (\$15k) respectively.

**Tourism and Area Promotion**

Description	YTD Budget	YTD Actual	YTD Variance
<b>Tourism and Area Promotion</b>	<b>\$178,271</b>	<b>\$126,544</b>	<b>-\$51,727</b>

(\$28k) of this variance relates to a timing difference of contributions and donations, and (\$17k) relates to a timing difference on labour overheads.

**Economic Development**

Description	YTD Budget	YTD Actual	YTD Variance
<b>Economic Development</b>	<b>\$218,594</b>	<b>\$100,219</b>	<b>-\$118,375</b>

The main reason for this variance is a timing difference of (\$127k) relating to contractor costs. These did not occur in July 2019.

**Public Works Overheads**

Description	YTD Budget	YTD Actual	YTD Variance
<b>Public Works Overheads</b>	<b>-\$17,466</b>	<b>\$175,437</b>	<b>\$192,903</b>

Labour overheads are \$97k more than budget, and employee costs are \$80k more than budget. This is due to timing of works completed.

**Plant Operation Costs**

Description	YTD Budget	YTD Actual	YTD Variance
<b>Plant Operation Costs</b>	<b>\$80,370</b>	<b>\$156,747</b>	<b>\$76,377</b>

Internal plant hire recharge is \$129k less than budgeted, this is partially offset by depreciation being (\$92k) less than budget.

**Business Unit Operations**

Description	YTD Budget	YTD Actual	YTD Variance
<b>Business Unit Operations</b>	<b>\$70,935</b>	<b>-\$35,345</b>	<b>-\$106,280</b>

The main reason for this variance is (\$103k) of prior year credit notes coming in to July 2019.

**CAPITAL CATEGORIES**

July 2019 capital expenditure is over budget by \$547,731 YTD. Actual YTD expenditure is \$830,935 versus budgeted YTD spend of \$283,204.

The main variance is in Furniture and Equipment \$458,369. This variance wholly relates to the adoption of accounting standard AASB 16. This new standard dictates that all historic operating leases must be treated as finance leases in the financial statements from 1 July 2019. Therefore all assets held on an operating lease have been capitalised at their fair value as at 1 July 2019.

**STATUTORY IMPLICATIONS**

The Statement of Financial Activity has been prepared in accordance with the requirements of the Regulations.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

**COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

**ATTACHMENTS**

Statement of Financial Activity July 2019 

**15.2.3 PROPOSED MINOR AMENDMENTS TO THE OASIS SECTION OF THE SCHEDULE OF FEES AND CHARGES FOR 2019/2020**

**Responsible Officer:** Xandra Curnock  
Acting Chief Financial Officer

**Author:** Jill O'Brien  
Recreation Centre Manager

**Disclosure of Interest:** Nil

**VOTING REQUIREMENTS**

Absolute

**ELECTORAL CARETAKER PERIOD POLICY STATEMENT**

The Officer Recommendation has been reviewed in context of the City of Kalgoorlie-Boulder's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

**OFFICER RECOMMENDATION**

That Council:

1. **Adopt the proposed amendments to the Oasis section of the Schedule of Fees and Charges for the 2019/2020 financial year pursuant to Section 6.16(1) of the *Local Government Act 1995* as follows:**

**Outdoor Slide (2hr session)**

Currently in schedule of fees and charges - \$7.65 including GST

New reduced proposed fee - \$7.50 including GST

2. **Authorise the CEO to give notice of the amended Schedule of Fees and Charges pursuant to Section 6.19 of the *Local Government Act 1995*.**

**EXECUTIVE SUMMARY**

Council is requested to consider for adoption the proposed amendments to the Oasis section of the Schedule of Fees and Charges for the 2019/2020 financial year. The proposed amendments relate to the use of the venue by patrons. In accordance with section 6.16(1) of the *Local Government Act 1995*, Council may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

**COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles to ensure a financially stable local government.

**BUDGET IMPLICATIONS**

The impact on the 19/20 budget will likely result in a minor decrease in revenue.

**REPORT**

This report has been prepared for Council to consider adopting the proposed amendments to the venue use fees by patrons. The proposed amendment is intended to encourage patrons to utilise the Oasis facilities.

**STATUTORY IMPLICATIONS**

In accordance with section 6.16(1) of the *Local Government Act 1995*, the Council may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

**COMMUNITY ENGAGEMENT CONSULTATION**

Amended fees will need to be publically notified pursuant to Section 6.19 of the *Local Government Act 1995*.

**16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN**



**17 INFORMATION BULLETIN****17.1 CHIEF EXECUTIVE OFFICER****17.1.1 INFORMATION ITEM 23 SEPTEMBER 2019**

**Responsible Officer:** John Walker  
Chief Executive Officer

**Author:** Karen Theaker  
Governance Officer

**Disclosure of Interest:** Nil

**VOTING REQUIREMENTS**

Simple

**ELECTORAL CARETAKER PERIOD POLICY STATEMENT**

The Officer Recommendation has been reviewed in context of the City of Kalgoorlie-Boulder's Electoral Caretaker Period Policy and the CEO has determined that it does not constitute a Major Policy Decision. The CEO therefore provides this report for Council's consideration.

**OFFICER RECOMMENDATION**

**That Council receive the information.**

**EXECUTIVE SUMMARY**

The purpose of this report is to keep Elected Members informed on items for information as received by the City.

**COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

**BUDGET IMPLICATIONS**

There are no financial implications resulting from the recommendations of this report.

**REPORT**

The City of Kalgoorlie-Boulder regularly receives and produces information for receipt by the Elected Members.

<b>INFORMATION ITEM:</b>	<b>DATE:</b>
PDRS Information Bulletin	August 2019
Graffiti Report	August 2019

**STATUTORY IMPLICATIONS**

There are no statutory implications resulting from the recommendations of this report.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

**COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

**ATTACHMENTS**

PDRS Report 

Graffiti Report 

**18 CONFIDENTIAL ITEMS**

Nil.

**19 DATE OF NEXT MEETING**

The next Ordinary Council Meeting will be on Monday 14 October 2019.

**20 CLOSURE**