



**City of
Kalgoorlie
Boulder**

AGENDA

for the

ALL PURPOSE COMMITTEE MEETING

commencing at 6:30PM

on

19 AUGUST, 2019

at the

Councillor's Conference Room


16 August 2019



NOTICE OF MEETING

An All Purpose Committee meeting, of the City of Kalgoorlie-Boulder will be held in the **Councillor's Conference Room** on **Monday, 19 August 2019** commencing at **6:30pm**.

Regards

A handwritten signature in black ink, appearing to read "John Walker", written over a horizontal line.

JOHN WALKER
Chief Executive Officer

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

IN ATTENDANCE:

MEMBERS OF STAFF:

VISITORS:

PRESS:

APOLOGIES – ELECTED MEMBERS:

APOLOGIES – MEMBERS OF STAFF:

LEAVE OF ABSENCE:

Cr Mandy Reidy

3 PETITIONS/DEPUTATIONS/PRESENTATIONS

3.1 Desert Collectors Series

Nigel Quick to present on the impending second season of the Desert Collectors Series, and how the City of Kalgoorlie-Boulder can be involved

4 DECLARATIONS OF MEMBERS' AND OFFICERS' INTEREST

4.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE-BOULDER CODE OF CONDUCT

4.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A

4.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B

5 CONFIRMATION OF MINUTES

[Minutes of All Purpose Committee Meeting held on 15 July 2019](#)

That the minutes of the **All Purpose Committee** meeting held on 15 July 2019 be confirmed as a true record of that meeting.

6 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

7 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

8 REPORTS OF OFFICERS

8.1 CHIEF EXECUTIVE OFFICER

8.1.1 BIENNIAL POLICY REVIEW

Responsible Officer:	John Walker Chief Executive Officer
Author:	Michelle Todd Manager Governance and Legal Services
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council receive the information for the biennial policy review, endorse the new policy and the amendments to existing policies as outlined in this report.

EXECUTIVE SUMMARY

Policies are determined by Council in accordance with section 2.7(2)(b) of the *Local Government Act 1995* and may be amended or deleted by Council according to circumstances. They guide the discretionary powers of Council's decision making. Reports to Council will reference any relevant policies.

A comprehensive policy review is undertaken every two years to ensure Council policies are relevant and align with the City's legislative and operational requirements. The review supports Council and City Officers in conducting effective business and providing clear and accurate direction to the community.

The preliminary review has determined a number of policies which should be a procedure, some which should be revoked, and some which require amendments to address either legislative changes or functional changes.

The City has 82 current policies, with the review to be carried out in stages enabling a substantive review to be completed.

The objective of the review process is to improve the City's policies, and ensure the policies in place effectively and appropriately serve the purpose of guiding Council in the decision making processes. This report is stage one of the review.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Policies should not be developed which deal with the functions of a CEO in accordance with s5.41 of the *Local Government Act 1995*. They should not attempt to alter provisions of legislation either.

Policies should guide Council's discretionary decision making powers and there should be appropriate procedures in place to provide for the processes to be followed when applying a Policy to a matter. Procedures can be changed by the CEO to ensure practices and processes remain appropriate, current and practical.

The review has determined there are a number of Policies which:

1. Contain information which should be provided for in a procedure;
2. Attempt to alter processes provided for in legislation;
3. Are not matters appropriate for the policy process; or
4. Require updating following legislative changes or process changes.

In order to facilitate a full review and improvement of the policy and procedure processes for the City, this report details the proposed changes for seven (7) policies, as stage 1 of the full policy review.

EXEC-OHS-001 Occupational Safety and Health Policy

The City is introducing an Occupational Safety and Health Policy. This supports the City's commitment to protecting safety, health and wellbeing of all personnel in the workplace including City employees, contractors, volunteers and visitors. The policy is supported by the relevant legislation, Australian Standards, Codes of Practice and City procedures.

EXEC-OD-003 Recruitment and Selection of Senior Employees

This policy be revoked.

Division 4 – Local Government Employees of the *Local Government Act 1995* contains provisions for the recruitment and selection of Senior Employees and the upcoming legislative changes will introduce prescribed model standards for the recruitment of CEO's. Policies must not attempt to encroach on legislation. This policy should be revoked.

EXEC-CEO-006 Major Event Sponsorship.

This policy be updated to and improved to remove the processes which should be provided for within an appropriate procedure.

EXEC-CEO-007 Sponsorship of Charity Corporate Golf Days

This policy be revoked. The City has a current Event Sponsorship Policy (EXEC-CEO-007) which contains provisions for the sponsorship of City events. It is not necessary to have a second policy for one particular category of event sponsorship. The procedure for Event Sponsorship will address the categories of events.

EXEC-CEO-011 Public Question and Access Time at Council Meetings

This policy be amended. The policy cannot contain provisions contrary to legislation. The changes have addressed legislative irregularities. The relevant procedure will provide for the processes in operating this policy.

EXEC-CEO-012 Audio Visual Recording of Council Meetings

This policy has been amended to incorporate improvements through the implementation of a procedure to govern the guidelines for the recording of meetings. The processes previously accounted for in the policy are more appropriately provided for by way of a procedure.

DC-HC-004 Prosecution

This policy be revoked.

The policy is unsupportive to the process and is unnecessary. Legislative provisions, and restrictions by delegated authority ensure appropriate processes are followed by the City in instances where it is reasonable for the City to consider prosecution. In the interests of improving the City's operative functions, it is recommended this policy be revoked.

These changes will improve the City's policies and procedures processes and effectively improve the operative functions of the City and Council.

STATUTORY IMPLICATIONS

Policies are endorsed by Council in accordance with s2.7 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

The individual policy documents will be updated as recommended by the Committee and endorsed by Council. All Council policies are available to view on the City website

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

EXEC-OSH-001 


EXEC-OD-003 

EXEC-CEO-006 

EXEC-CEO-007 

EXEC-CEO-011 

EXEC-CEO-012 

DC-HC-004 

8.2 GENERAL MANAGER – CITY LIVING

8.2.1 ABORIGINAL PLACE NAME INITIATIVE

Responsible Officer:	Holly Phillips General Manager City Living
Author:	Jane Menzies Manager Place and Activation
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

Consider its interest in exploring opportunities to reawaken local languages through place naming, and the mechanisms for advancing proposals.

EXECUTIVE SUMMARY

In July, the Minister for Aboriginal Affairs; Lands, Hon Ben Wyatt MLA and Minister for Local Government, Hon David Templeman MLA wrote to local government authorities encouraging them to become active participants in embracing Aboriginal language names by bringing forward proposals for place naming.

The Aboriginal Place Name Initiative arrives at a key juncture in the planning of the City's second Reconciliation Action Plan and the advancement of the Kal City Centre Transformation Project.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Value our strong social fabric including local culture and heritage

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The McGowan Government's Aboriginal place naming initiative presents an opportunity for the City to celebrate its First Nations Peoples and local narratives in the form of legacy and place-making.

It also presents an opportunity to build in new key performance indicators within current and future iterations of the City's Reconciliation Action Plan, which is now due for revision; as well as becoming a key consideration in the place-making planning phases of the Kal City Centre Transformation Project.

In addition, the initiative may promote increased livability, social cohesion and tourism while allowing the City to lead on National issues at a municipal level.

Opportunities Council may wish to consider include:

- Invite key representatives from the local Aboriginal Community, Aboriginal Language Centre, Native Title and body corporates to inform proposals;
- Liaising with Landgate and the Geographic Names Committee to integrate local languages into new zoning, developments, street names, parks and spaces in Kalgoorlie-Boulder;
- Creating policies for acknowledgement and inclusion of Aboriginal language and culture within the planning phases of significant City projects and developments;
- Renaming a Council meeting room to honour local Aboriginal and Torres Strait Islander languages and customs;
- Identifying existing City-owned buildings which could be appropriate for naming/re-naming; and
- Refreshing entry statements with a bilingual approach, e.g. 'Welcome to Karlkula', 'Welcome to Kalgoorlie'.

All considerations will need to be culturally sensitive and appropriate, and involve consultation and approval from key stakeholders. However, it is an opportunity for the Committee should it wish to, to out-reach and acknowledge Kalgoorlie-Boulder's rich cultural fabric, as well as the identities and histories that shaped it.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Aboriginal Place Name Initiative 

8.2.2 STATUS OF STRATEGIC PROJECTS RELEASED TO THE MARKET

Responsible Officer:	John Walker Chief Executive Officer
Author:	Holly Phillips General Manager City Living
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council note the status of the Expressions of Interest (EOI), Request for Tenders (RFT) and Requests for Quotations (RFQ) released to the market place, being:

- a) Request for Quotation for Feasibility Study for 5G and Associated Services Across the Goldfields;
- b) Request for Quotation for Feasibility and Options Study Hannans North Tourist Mine and Mining Hall of Fame;
- c) Request for Quotation for Research Report - Impact of FIFO Employment Arrangements on the Kalgoorlie-Boulder Economy and Community;
- d) Request for Expressions of Interest for Kalgoorlie Airline Services; and
- e) Request for Tender for Detailed Design - Kal City Centre Economic Transformation.

EXECUTIVE SUMMARY

The purpose of this report is for Council to receive an update on strategic EOI's, RTF's and RFQ's released to the market for goods and services.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to be a strong and vibrant community that plans for a diversified future.

BUDGET IMPLICATIONS

The City has allocated appropriate budget allocations to support expenditure on the items listed in this report through adoption of the 2019/20 budget.

REPORT

Since the beginning of the year the City has been working towards advancing several EOI's, RFT's and RFQ's for projects of strategic importance.

These projects are outlined in Table 1.1.

TABLE 1.1 – STRATEGIC PROJECTS RELEASED TO THE MARKET PLACE

REQUEST	TYPE	DATE RELEASED	DATE CLOSED	EXPECTED AWARD DATE
Feasibility Study for 5G and Associated Services Across the Goldfields	RFQ	1/05/19	30/06/19	August 2019
Feasibility and Options Study Hannans North Tourist Mine	RFQ	16/07/2019	30/07/2019	August 2019
Research Report - Impact of FIFO employment arrangements on the Kalgoorlie-Boulder economy and community	RFQ	25/07/2019	9/08/2019	August 2019
Airline Services	EOI	17/08/2019	19/09/2019	Next Stage RFT
Detailed Design - Kal City Centre Economic Transformation	RFT	17/08/2019	4/09/2019	September 2019

PROJECTS SUMMARY**FEASIBILITY STUDY FOR 5G AND ASSOCIATED SERVICES ACROSS THE GOLDFIELDS**

A request for quote was sought for a feasibility study into 5G and associated services across the Goldfields, and potential benefits upgrades the service would offer.

The City faces similar regional economic development challenges that most locations are grappling with – the need for modern digital infrastructure including access to high speed, secure, reliable mobile telecommunication capabilities through technologies like 5G to facilitate the accelerating demand for digital services in their locations.

5G networks have the capability to deliver faster speeds, better reliability and improved capacity. This will bring benefits for consumers and businesses, such as faster streaming, reduced latency and better network performance in peak times.

5G will impact every industry – autos, healthcare, manufacturing, mining, distribution and emergency services, just to name a few. It is purposely designed so that these industries can take advantage of cellular connectivity in ways that wouldn't have been possible before, and to scale upwards as use of 5G expands.

Intention of the study is to determine the role the City could play as the catalyst for industry investment in 5G and data centre services by profiling potential demand and then working with commercial partners to validate business cases for investment.

This project links to the *Information Communication and Technology (ICT) Strategy document for 2018-2021*, endorsed by Council on 13 May 2019. The strategy recognizes that Smart Cities is an initiative to increase efficiencies, sustainability, enhance quality of life and economic development while reducing costs.

Although this strategy is based on the City's operations, it should be acknowledged this is of economic benefit to the City as a community and it is important to develop infrastructure, encourage investment and to increase liveability measures for the City to attract and retain residents.

FEASIBILITY AND OPTIONS STUDY HANNANS NORTH TOURIST MINE

The City on behalf of the Kalgoorlie-Boulder Tourism Advisory Board sought proposals for a feasibility and options study for the creation of an identifiable tourism product at Kalgoorlie's Hannans North Tourist Mine (HNTM) and Australian Prospectors and Miners Hall of Fame (MHoF).

The study will be the first part of a two-phase project exploring the creation of discernible and saleable tourism products for Kalgoorlie-Boulder.

Scope for phase two is currently in development and will explore the holistic overhaul of Kalgoorlie-Boulder's tourism industry, attracting new visitors and leveraging marketing potential of the City on a local, state, national and international scale.

Release of the RFQ reflects Councils endorsement of the direction for the future of Tourism and Tourism Governance for the City of Kalgoorlie-Boulder on 9 July 2019; authorising the CEO to enact all necessary actions that are required to develop a strategy and structure for the future.

RESEARCH REPORT – IMPACT OF FIFO EMPLOYMENT ARRANGEMENTS ON THE KALGOORLIE-BOULDER ECONOMY AN COMMUNITY

The City intends to commission a research report to investigate and reveal the real impact of FIFO employment arrangements on the Kalgoorlie-Boulder economy and community. The purpose of the report is to prepare the City to negotiate alternative solutions and approaches to FIFO workforces with industry, relevant stakeholders and Government.

It is the intention of the City to utilise the acquired data and the practical recommendations produced in the report to reduce FIFO employment arrangements in Kalgoorlie-Boulder, aiming to boost the local population, economy and sustainability of the regional City.

Commissioning of the research follows Council's endorsement on 15 July 2019 to commission appropriate external research into all aspects of the effects of FIFO on the community of Kalgoorlie-Boulder and the health, mental health and social wellbeing of FIFO workers.

AIRLINE SERVICES

The City of Kalgoorlie-Boulder is seeking EOI's from the general aviation industry to provide flight services to Kalgoorlie-Boulder including services to Perth and other possible destinations.

Interested aviation operators are encouraged to submit proposals to create opportunities for travel focussed on the local market that create recreational, tourism and business options for visitors, residents and local business owners.

Expressions are intended to be targeted at the local market, creating lifestyle benefits that have the potential to increase the liveability of Kalgoorlie-Boulder to attract and retain residents and support local industry.

From the current Strategic Community Plan 2015-2025, in endorsing the EOI for Airline Services, Council is following the guiding principle of delivering a safe and integrated transport network.

Dependent on interest from the market place, the next stage of this project may be a RTF.

DETAILED DESIGN – KAL CITY CENTRE ECONOMIC TRANSFORMATION

The City is moving forward to establish its strategic significance as an important major city and major mineral economic generator. With plans to encourage economic diversification through the Kal City Centre project and increase the liveability aspect of Kalgoorlie-Boulder to attract and retain residents.

Progression of the Kal City Centre from the place plan conducted in 2018 now requires preparation of Detailed Designs to bring concepts gathered from community consultation into workable detailed designs.

Upon detailed design being completed for the project, the next phase will be construction of key areas identified to transform the Kal City Centre.

On 11 February 2019 Council formally approved a contribution of \$8 million towards the Kal City Centre Project from the City's reserve funds over the course of the next three years, with funds to be allocated in a manner consistent with priority development precincts and the intent of the Financial Assistance Agreement.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

9 CONFIDENTIAL ITEMS

10 DATE OF NEXT MEETING

The next All Purpose Committee Meeting will be on Monday 16 September 2019.

11 CLOSURE