



**City of
Kalgoorlie
Boulder**

MINUTES

of the ORDINARY Meeting of Council

held at 7:00PM

on

24 JUNE, 2019

at the

Kalgoorlie Town Hall

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Mayor declared the meeting open at 7:00pm welcoming the gallery and those present and recited the Acknowledgement of Country.

2 OPENING PRAYER

The opening prayer was conducted by Pastor Larry Gibb of the Church of Christ.

3 DISCLAIMER READING

The Mayor read the disclaimer to those present.

The recommendations contained in this Agenda are Officer's Recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

4 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**IN ATTENDANCE:**

Mayor John Bowler
Cr Deborah Botica
Cr Gary Brown
Cr Suzie Williams
Cr Glenn Wilson
Cr Natalie Coxon
Cr Pam O'Donnell
Cr Nardia Turner
Cr Linden Brownley

MEMBERS OF STAFF:

Mr John Walker	Chief Executive Officer
Mr Stuart Devenish	General Manager Infrastructure & Environment
Ms Ivana Castle	Chief Financial Officer
Ms Michelle Todd	Manager Governance and Legal Services
Ms Karen Theaker	Governance Officer

VISITORS:

9

PRESS:

2

APOLOGIES – ELECTED MEMBERS:

Cr Allan Pental
Cr Lisa Malicky
Cr Laurie Ayers

APOLOGIES – MEMBERS OF STAFF:

Mrs Holly Phillips General Manager City Living

LEAVE OF ABSENCE:

Cr Mandy Reidy

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

6 PUBLIC ACCESS AND PUBLIC QUESTION TIME

Public Access

Nil.

Public Question Time

Mr Loek Ruiterman addressed Council and asked the following questions:

Question 1

Does the Council intend to rollout the 5G network?

Answer

The Mayor confirmed the City won't be involved with rolling out the network as this will be done by one of the TELCO's, but the City would support such a rollout.

Question 2

Will the Council and City staff accept criminal responsibility for any adverse health effects?

Answer

The Mayor assured Mr Ruiterman the City does not expect any adverse health effects and confirmed the City would not accept criminal responsibility.

Question 3

Is the Council aware that 5G is the same as microwave radiation and is weaponised?

Answer

The Mayor advised Mr Ruiterman that he was unaware of this.

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

8 NOTATIONS OF INTEREST**8.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE-BOULDER CODE OF CONDUCT**

Nil.

8.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A

Nil.

8.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B

Nil.

9 APPLICATIONS FOR LEAVE OF ABSENCE**COUNCIL RESOLUTION**

MOVED BY: CR TURNER
SECONDED BY: CR O'DONNELL

That Council approve the leave requests.

CARRIED
(9/0)

9.1 APPLICANT: CR ALLAN PENDAL

Cr Pental has applied for Leave of Absence from 4 July to 29 July 2019 (inclusive) as he will be overseas, and from 2 August to 12 August 2019 (inclusive) as he will be away interstate.

9.2 APPLICANT: CR NATALIE COXON

Cr Coxon has applied for Leave of Absence from 11 July to 19 July 2019 (inclusive) as she will be away on business.

10 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS

11.06.2019	TRIPLE M INTERVIEW
11.06.2019	MET BRYAN SMITH & JOHN REECE ON LOOPLINE FUTURE
12.06.2019	SALVATION ARMY BLANKET APPEAL LAUNCH
17.06.2019	CASHLESS DEBIT CARD STAKEHOLDER MEETING
18.06.2019	INDUSTRY PARTNERSHIP MEETING ON INDIGENOUS JOBS
20.06.2019	RACE ROUND MEETING
21.06.2019	MEETING WITH G.I.F.S.A ON LONG TERM PLANS
21.06.2019	MY FAIR LADY – GOLDFIELDS REPERTORY CLUB
21.06.2019	DRAINAGE PLANS WITH K.B.R.C
22.06.2019	MET LITTLE ATHLETICS OFFICIALS
22.06.2019	MET WATER CORPORATION BOARD

11 CONFIRMATION OF MINUTES

MOVED BY: CR WILLIAMS
SECONDED BY: CR COXON

[Minutes of Ordinary Council Meeting held on 10 June 2019](#)

That the minutes of the **Ordinary** meeting held on 10 June 2019 be confirmed as a true record of that meeting.

CARRIED
(9/0)

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

13 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil.

14 REPORTS OF COMMITTEES

Nil.

15 REPORTS OF OFFICERS

15.1 CHIEF EXECUTIVE OFFICER

15.1.1 CHIEF EXECUTIVE OFFICER DELEGATED AUTHORITY REGISTER

Responsible Officer: John Walker
Chief Executive Officer

Author: Michelle Todd
Manager Governance and Legal Services

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR BROWN
SECONDED BY: CR BOTICA

That Council receives the review of delegations in accordance with section 5.46(2) of the *Local Government Act 1995* and approve the Chief Executive Officers Delegations as detailed in the attached CEO Delegated Authority Register.

CARRIED
(9/0)

EXECUTIVE SUMMARY

Pursuant to section 5.46(2) of the *Local Government Act 1995*, Local Governments are required to review the delegations to the Chief Executive Officer at least once each financial year. This report seeks Council resolution by absolute majority to approve the delegations of the CEO.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

A Local Government may (by absolute majority) delegate to the CEO the exercise of some of its powers and/or duties. At least once every financial year the delegations made are to be reviewed by the delegator. In order to maintain compliance with Local Government Regulations, Council is requested to review and affirm their delegations to the Chief Executive Officer.

It is proposed an amendment be made to Finance 07 – Writing off Minor Balances to increase the maximum balance for general debts carried in the various Sundry Debtors ledgers to be \$5,000. This amendment is correcting an anomaly, with the staff delegations register reflecting the correct maximum of \$5,000. The change was not made to the CEO delegation register as required at the time.

This delegation is consistent with other Local Governments and will facilitate operational efficiencies and improve the financial management operations for the organisation.

The delegations register has been updated since the last annual review to reflect the change made by way of Council resolution on 12 November 2018 to amend part 10.2 of delegations to the Chief Executive Officer by adding part (d) as follows:

- d) *Notifications on Certificate of Titles required as a condition of planning or subdivision approval.*

Minor grammatical and formatting amendments have been made to the register.

STATUTORY IMPLICATIONS

This report is presented in order to fulfil statutory requirements of sections 5.42(1), 5.43, 5.44(1), 5.45(1) and 5.46(2) of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

[Chief Executive Officer Delegated Authority Register 2019](#)

15.1.2 REQUEST FOR SPONSORSHIP FOR THE KALGOORLIE DESERT RACE 2019

Responsible Officer: Alex Weise
Executive Manager Economy and Growth

Author: Katie-Jane Anderson
Economic Development Coordinator

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council provide sponsorship of \$30,000 (exc. GST) cash to the Kalgoorlie Desert Race Pty Ltd to host and run the Kalgoorlie Desert Race held on 25-27 October 2019.

MOVED BY: CR COXON
SECONDED BY: CR WILSON

That Council request the representatives attend the next All Purpose Committee meeting for further discussion.

LOST
(2/7)

COUNCIL RESOLUTION

MOVED BY: CR WILLIAMS
SECONDED BY: CR BOTICA

That Council provide sponsorship of \$30,000 (exc. GST) cash to the Kalgoorlie Desert Race Pty Ltd to host and run the Kalgoorlie Desert Race held on 25-27 October 2019 and request the representatives attend the next All Purpose Committee Meeting.

CARRIED
(7/2)

EXECUTIVE SUMMARY

Council is asked to consider the recommendation to sponsor the 2019 Kalgoorlie Desert Race under the City's Event Sponsorship Program. The event organisers have a strong focus on supporting local businesses, enhancing community participation and providing the opportunity to promote Kalgoorlie-Boulder as a desired tourist destination.

2019 is the event's third consecutive year and it is anticipated to attract a significant number of local and non-local spectators and participants. A REMPLAN evaluation of the event shows a significant direct financial impact of up to \$2.24M to the local economy.

The purpose of the City's Event Sponsorship Program is to position Kalgoorlie-

Boulder as a significant event destination in partnership with community organisations and businesses that make positive contributions to the quality of life in our City and to benefit the local economy.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to be a City that is a dynamic, diverse, and attractive place for tourists.

BUDGET IMPLICATIONS

Cash sponsorship of \$30,000 (exc. GST) to be costed against work order number 75210102 Airport Sponsorship from the 2019/20 budget.

REPORT

The Kalgoorlie Desert Race Pty Ltd is a not-for-profit Motorcycling Western Australia (MWA) affiliated motorsport management business. Its directors and members have a strong affiliation with off-road racing both in WA and nationally. The management of this organisation work in conjunction with the Western Desert Racers Inc. and associated motorcycle clubs in the Kalgoorlie area to combine the two sports for this high profile unique motor sport event known as the Kalgoorlie Desert Race (KDR).

The KDR has shown continual growth over the past two years and as a result of this will continue its affiliation with The Confederation of Australian Motor Sport (CAMS) and MWA to run the State round and program of events again in 2019.

This affiliation allows for all classes of CAMS off-road vehicles, rally cars, safari cars, MWA off-road bikes and quad bikes to compete in the one race, creating a unique event for Western Australia. The primary goal of the management team with the assistance and support of CAMS is to continually develop this long course desert race for all categories of competitors, and cement this iconic Kalgoorlie-Boulder event into the National Motor Sport Calendar.

Commonly referred to as King of the West, the KDR start/finish line is a 12-minute drive north of Kalgoorlie along Great Eastern Highway. The 142 km course is mapped north on Mt Vetter's station, visits the historic township of Broad Arrow, the iconic Lake Perkolilli, passes the Kalgoorlie Motorplex and returns to the King of the West. This location is well positioned and easily accessible from Kalgoorlie. *Refer to Attachment 1 2019 KDR Track Map.*

Kalgoorlie-Boulder has a historic and embedded connection with motorsport dating back to events held at Lake Perkolilli in 1914, with the community continuing to support motorsport to this day. This is also easily demonstrated by the increase in participation numbers of the KDR by 35% over the past 2 years.

This event also attracts competitors with large support teams from out of town who utilise local businesses in the motorsport service and supply industry as well as the City's hospitality and accommodation sectors. The management team have also demonstrated a strong commitment to local content and ensured community inclusion by providing free spectator access for the entire event program. *Refer to Attachment 2 for the 2019 KDR Event Program.*

What is different for 2019?

The media budget has been increased to \$10,000 to facilitate the engagement of a media team through CAMS with the aim of ensuring a clear and defined media strategy for the event, which will significantly increase the exposure for Kalgoorlie-Boulder. This allocation is hard media costs made available through the affiliation with CAMS as they are committed to elevating this event to the National Calendar in 2020. Filmed with drones, a helicopter and on-ground filming methods, it will produce high quality content that celebrates the region's unique landscape, vast open spaces and the enormity of this unique event. This footage will then form the basis of the 2020 campaign.

This year sees the introduction of FM radio broadcasting that will increase the overall engagement and experience of the race by providing spectators with live commentary and facilitating extra exposure for sponsors.

Entries have shown a 31% growth over the past 2 years and the management team envision entries will increase to 100 in 2020 with a significant increase in the participation of national competitors.

Based on previous years' numbers and an increase in media exposure, it is estimated the event will draw over four hundred people including competitors and support crew, and will attract both local and non-local spectator numbers of approximately 5000. A REMPLAN evaluation of the event shows a direct financial impact of up to \$2.24M to the local economy and a total impact of \$3.496M after multipliers. The evaluation also shows the event will help support over 10 additional jobs. The total budget for the event is approximately \$150,000 and does not demonstrate a surplus.

The similarity of this event to the Finke Desert Race held in the Northern Territory shows the potential this community lead project has in developing into a major tourist attraction that will provide significant economic boost for Kalgoorlie-Boulder. The Finke Desert race is the pinnacle of off road motor sport in Australia and last year injected \$7M into the Alice Springs Economy. *Refer to Attachment 3 Tatts Finke Desert Race Media release.*

The interest and support shown by CAMS in the KDR is also reflective of this potential and through their assistance, the event will become part of the National Australian Off -Road Championships in 2020. The KDR team along with CAMS will also apply for funding for the 2020 event through Tourism WA's Regional Event Scheme. *Refer to Attachment 4 CAMS National Australian Off Road Championships.*

It is recommended that Council sponsor the Kalgoorlie Desert Race as the application meets the criteria outlined in the City's Sponsorship Policy and the event brings significant economic, touristic and community benefit to the City of Kalgoorlie-Boulder and demonstrates significant return on investment.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

All applications for sponsorship which are received by the City must comply with Policy: Exec-CEO-006 Event Sponsorship, which states the event must:

- Raise the profile of the City of Kalgoorlie-Boulder through prominent acknowledgement of their support and assistance;
- Create opportunities for local businesses;
- Promote community engagement; and
- Meets the eligibility criteria.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

[2019 KDR Track Map](#)

[2019 KDR Event Program](#)

[Tatts Finke Desert Race Media Release](#)

[CAMS National Australian Off Road Championships](#)

15.1.3 RESERVE TRANSFERS JUNE 2019

Responsible Officer: Ivana Castle
Chief Financial Officer

Author: Ivana Castle
Chief Financial Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR WILSON
SECONDED BY: CR O'DONNELL

That Council resolve to approve:

- **The Creation of a Drainage Reserve account, used for the purpose of funding the City's Drainage Capital Works Program into the future;**
- **Allocation of funds in the 2018/19 financial year as follows;**
 - **\$1 million to the Aerodrome Reserve;**
 - **\$500,000 to the Tourism & Area Promotion Reserve;**
 - **\$720,000 to the Drainage Reserve; and**
 - **\$174,000 to the HACC- Asset Replacement Reserve.**

**CARRIED
(9/0)**

EXECUTIVE SUMMARY

The City's Mid-year Budget review was adopted at Ordinary Council Meeting 08 April 2019. A re-forecast of the City's surplus position has since identified the need to ensure funds are available into the future for planned Capital Works programs. Subsequently, it is recommended that:

- A distribution of additional return on investment from the Airport in the 2018-19 financial year of \$1.5 million to be allocated for future capital works and the promotion of the City, to be transferred to the Aerodrome Reserve (\$1 million) and the Tourism & Area Promotion Reserve (\$500,000);
- A transfer of \$720,000 to the new Drainage Reserve, in light of scheduled works as at the time of the Mid-Year Budget Review (\$620,000) Charles Street Drainage and (\$100,000) Boulder Road Drainage being put on hold until the 2020 financial year; and
- The recognition of grant funding received through the HACC program of

\$174,000 and re-purposed for the Eastern Goldfields Community Centre (EGCC) Roof replacement project through the transfer to the HACC – Asset Replacement Reserve.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Ensure a financially stable local government
- Demonstrate a transparent and inclusive local government

BUDGET IMPLICATIONS

There are budget implications in relation to this recommendation. These are amendments that will reduce the City's surplus position by \$1.674 million. The City's estimated surplus position at Mid-year Budget Review 2018-19 was \$3.096 million.

REPORT

The purpose of this report is to make recommendation to Council for the transfer to reserve accounts of funds for the purpose of future capital works, at the Airport, for HACC and in relation to the City's drainage infrastructure. Additionally, the need for a new reserve account, Drainage Reserve is required to ensure that funds are isolated for the purpose of managing the Capital Works Program funding for drainage, as outlined at Ordinary Council Meeting 27 May 2019, item 14.2.2 Drainage Capital Works Program.

The City's Mid-year Budget review was adopted at Ordinary Council Meeting 08 April 2019. A re-forecast of the City's surplus position has since identified a number of scheduling changes to capital works programming in the 2018-19 financial year which are considered material.

Additionally, the Airport has experienced record returns, of which it is recommended herewith that these returns be isolated for the purpose of future Capital works at the Airport.

Further to this, the items identified in this report support good financial management practice. Subsequently, this report supports this view, to transact the following items in the City's accounts in June 2019:

- A distribution of additional return on investment from the Airport in the 2018-19 financial year of \$1.5 million to be allocated for future capital works and the promotion of the City, to be transferred to the Aerodrome Reserve (\$1 million) and the Tourism & Area Promotion Reserve (\$500,000);

- A transfer of \$720,000 to the new Drainage Reserve, in light of scheduled works as at the time of the Mid-Year Budget Review (\$620,000) Charles Street Drainage and (\$100,000) Boulder Road Drainage being put on hold until the 2020 financial year; and
- The recognition of grant funding received through the HACC program of \$174,000 and re-purposed for the eastern goldfields community centre (EGCC) roof replacement project through the transfer to the HACC – Asset Replacement Reserve.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.2 GENERAL MANAGER – INFRASTRUCTURE AND ENVIRONMENT**15.2.1 PROPOSED MINOR AMENDMENTS TO THE WASTE SERVICES SECTION OF THE SCHEDULE OF FEES AND CHARGES FOR 2019 / 2020**

Responsible Officer: Stuart Devenish
General Manager Infrastructure & Environment

Author: Ric Halse
Manager Planning, Development & Regulatory Services

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR BROWN
SECONDED BY: CR TURNER

That Council:

1. Adopt the proposed amendments to the Waste Services section of the Schedule of Fees and Charges for the 2019/2020 financial year pursuant to Section 6.16(1) of the *Local Government Act 1995* as follows:

- The minimum fee for medical waste disposal- \$64.65.
- The minimum fee for asbestos waste disposal- \$76.50.
- “General waste generated outside Kalgoorlie-Boulder (per tonne)” to read “Additional fee for waste generated outside Kalgoorlie-Boulder (per tonne)”.
- Commercial tyre fees to include reference to “commercial tyres and conveyor belts (per tonne)”.
- “Car and truck bodies - Disposal Permit - Domestic (Tyres Removed)”- \$42.00.
- “Car and truck bodies (per tonne) - Disposal Permit Commercial (Tyres Removed)”- \$44.25.
- “Mattress (each) - Commercial” - \$20.00.
- “Timber pallets (each) - Commercial” - \$5.00.

- “Power Poles (each) - Commercial” - \$100.00.

2. Authorise the CEO to give notice of the amended Schedule of Fees and Charges pursuant to Section 6.19 of the *Local Government Act 1995*.

**CARRIED
(9/0)**

EXECUTIVE SUMMARY

Council is requested to consider for adoption the proposed amendments to the Waste Services section of the Schedule of Fees and Charges for the 2019/2020 financial year. The proposed amendments relate to waste streams disposed of at the Yarri Road Refuse Facility.

The purpose of these amendments are to clarify several minimum charges, address minor administrative issues, and to modify fees for waste streams that significantly reduce landfill airspace.

The proposed amendments to the schedule of fees and charges are minor in nature and will enable better accounting and transparency, while reducing ambiguity.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles for:

- Ensure a financially stable local government;

BUDGET IMPLICATIONS

The clarification of charge categories and applicable rates will likely result in a minor increase in revenue.

REPORT

Purpose

This report has been prepared for Council to consider adopting the proposed amendments to the commercial fees and charges for waste disposal at the City's Yarri Road Refuse Facility. The proposed amendments are intended to:

- Clarify the minimum fees for disposal of special waste streams (medical waste and asbestos); and
- Make minor administrative changes to ensure that fees are readily understood and improve landfill accounting practices; and
- Modify commercial fees for waste streams that significantly reduce landfill airspace, namely power poles, mattresses and timber pallets.

Details**Clarify the minimum fees for disposal of special waste streams (medical waste and asbestos).**

Medical waste disposal has been allocated a \$65.00 minimum fee in the schedule of fees and charges, however asbestos disposal has not been allocated any minimum fee. Consequently small volumes of asbestos will be charged at the minimum commercial rate (\$17.25). Communication with Grosvenor Lodge (Landfill contractor) indicates the minimum cost for disposal of special waste types is approximately \$100 - \$175 per event due to the complex disposal process outlined below:

Disposal process for special waste types

1. Give 24 hour notice prior to disposal to designate special waste burial;
2. Tram excavator from tip face to designated asbestos or medical waste area;
3. Excavate new trench to at least 1 m depth;
4. Bury waste and cover trench with 1 m clean fill;
5. GPS mark trench location and record in logbook; and
6. Tram excavator back to tip face.

A minimum fee should also be applied to asbestos to recoup some of the high costs of disposal borne by the City.

It is proposed that:

- A minimum fee of \$76.50 is applied to asbestos disposal which aligns with the cost of disposing one tonne.
- The medical waste disposal minimum fee of \$65.00 is amended to \$64.65 to align with the per tonne rate. This is to ensure the minimum fee is not higher than the cost of disposing one tonne.

This proposed minimum fee for asbestos disposal represents a discount to the actual disposal costs, representing good value for money for commercial businesses.

Make minor administrative changes to ensure that fees are readily understood and improve landfill accounting practises.**Waste generated outside Kalgoorlie-Boulder**

The fee titled “general waste generated outside Kalgoorlie-Boulder (per tonne)” exists to deter large quantities of waste coming in from outside Kalgoorlie-Boulder, maintaining a longer landfill life and lower cost for Kalgoorlie-Boulder residents and businesses. The title of the fee does not accurately reflect that this fee is an additional charge applied on top of waste stream disposal fees.

It is proposed that:

- “General waste generated outside Kalgoorlie-Boulder (per tonne)” is changed to “Additional fee for waste generated outside Kalgoorlie-Boulder (per tonne)”.

Conveyor belts

Rubber conveyor belts are disposed of with used tyres in the monofil cell, and therefore should be charged at the same rate as tyres. Conveyor belts are currently charged as general waste.

It is proposed that:

- Commercial tyre fees are changed to say “commercial tyres and conveyor belts (per tonne)”.

Car Disposal

Car disposal fees were separated into domestic and commercial fees in 2019/2020 schedule of fees and charges, however the costs have not been correctly allocated. These need to be inserted to ensure fees are transparent.

It is proposed that:

- The waste disposal fee for “Car and truck bodies - Disposal Permit - Domestic (Tyres Removed)” is set as \$42.00.
- The waste disposal fee for “Car and truck bodies (per tonne) - Disposal Permit Commercial (Tyres Removed)” is set at \$44.25.

Introduce fees for waste streams that significantly reduce landfill airspace

In the 2019/2020 schedule of fees and charges several waste streams that take up significant landfill airspace were added as separate items. These items disproportionately take up vital airspace. Consequently these streams should not be charged as general waste as has been the previous arrangement.

It is proposed that:

- The waste disposal fee for “Mattress (each) – Commercial” is set at \$20.00.
- The waste disposal fee for “Timber pallets (each) - Commercial” is set at \$5.00.
- The waste disposal fee for “Power Poles (each) - Commercial)” is set at \$100.00.

These proposed changes only affect commercial disposal rates.

STATUTORY IMPLICATIONS

In accordance with section 6.16(1) of the *Local Government Act 1995*, the Council may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

Amended fees will need to be publically notified pursuant to Section 6.19 of the *Local Government Act 1995*.

15.2.2 APPLICATION FOR PLANNING APPROVAL FOR A CONVENIENCE STORE - LOT 770 (15) MARITANA STREET, PICCADILLY

Responsible Officer:	Stuart Devenish General Manager Infrastructure & Environment
Author:	Ric Halse Manager Planning, Development & Regulatory Services
Disclosure of Interest:	Nil
Assessment Number:	A12560
Owners Name:	Yew Choy Cheah and Eng Liew Cheah
Application Number:	P158/18
Applicants Name:	Paul Robson
Development Value:	\$20,000

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR BROWN
SECONDED BY: CR O'DONNELL

That Council approve Planning Application (P158/18) for a Convenience Store at Lot 770 (15) Maritana Street, Piccadilly, subject to the following conditions:

General Conditions

1. This development must substantially commence within two (2) years from the date of this decision letter, unless an extension of the approval is received from the City, prior to this approval expiring.
2. This development taking place in accordance with the approved plans Proposed Floor Plan dated 31/12/2018, Front of House Set Up dated 07/06/2019, On-Street Parking Plans 10-M-017-1, 10-M-017-2 and 10-M-017-3, Signage dated 31/05/2019, Stormwater Management dated 26/02/2019, Hydraulic Plans dated 05/03/2019 and Bin Enclosure dated 05/03/2019.
3. The natural ground levels and finished floor levels shown on the approved plans are not permitted to be altered without seeking further approval from the City.

Conditions required to be met prior to use

4. Prior to use of this development, car parking shown on the approved plans, including the provision of car parking for the disabled, is to be constructed, drained, and line marked to the satisfaction of the City.
5. Prior to use of this development, provision of verge car parking bays in accordance with Australian Standard AS 2890.1 and AS 2890.6 to accommodate a minimum of three (3) vehicles at any given time.
6. Prior to use of this development, stormwater must be piped and exit at the kerb to the satisfaction of the City.

7. Prior to use of this development, existing signage not associated with the Convenience Store is to be removed.
8. Prior to use, this development shall be connected to the City's sewer infrastructure to the specifications of the City. The property owner is to ensure that any liquid industrial waste generated on site is pre-treated in an approved manner prior to discharge to the City's Sewer Reticulation System.
9. Prior to use of this development, pre-treatment device/s must be inspected by the City.
10. Prior to the use of the site and/or building for their approved purpose, the proponent shall notify the City, in writing, of the effective completion of the approved development such that a Final Inspection can be carried out to determine compliance with the conditions contained in this Planning Determination.

Conditions to be met on an ongoing basis

11. Three (3) verge car parking bays, inclusive of one (1) disabled parking bay, is to be maintained and available for car parking, on an ongoing basis to the satisfaction of the City.
12. The stormwater shall be discharged and maintained in a manner so that there is no discharge onto the adjoining properties or the laneways and is to be to the satisfaction of the City.
13. This signage shall not contain any flashing or moving light at any time.
14. All advertising is to be maintained in a clean and tidy state. Any damaged signs must be replaced or repaired to the same state as when originally installed within 20 business days of the damage having occurred.
15. The outdoor lighting is to comply with *Australian Standards for the Control of Obtrusive Effects of Outdoor Lighting (AS4282)* and designed to prevent any increase in light spill onto the adjoining properties or adjacent roadway.

**CARRIED
(5/4)**

EXECUTIVE SUMMARY

Council is to determine a Planning Application for a Convenience Store at Lot 770 (15) Maritana Street, Piccadilly. The Development Application is for a change of use to a Convenience Store, including internal alterations, advertisement signage and car parking.

Owners and occupiers of fifteen (15) properties in vicinity of the site were invited to make comment. Two (2) submissions were received raising concerns relating to anti-social behaviour, car parking requirements, traffic safety, signage scale and light pollution.

Following receipt of concerns, changes were made to the plans to substantially reduce the extent of signage and to modify parking bays to improve functionality. In respect to lighting, no new lighting is proposed and the existing lights are directed downward to minimise light spill onto nearby property. The remaining concern does not warrant refusal of the application. In this circumstance, conditional approval is recommended.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Plan for regulated sustainable land use and development

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The City received a development application for a Convenience Store at Lot 770 (15) Maritana Street, Piccadilly. The development application proposes an internal fitout, new advertisement signage and additional verge car parking.

The applicant seeks to upgrade the existing vacant commercial building to utilise for the sale of convenience goods and production, and sale of pre-prepared food items.

The proposed hours of operation are 4.00am to 9.00pm Sunday to Thursday and 4:00am to 10.00pm Friday and Saturday. The hours of operation are regulated by *Retail Trading Hours Act 1987* which permits small retail shops to trade 24 hours a day, every day of the year.



Figure 1 – Subject site and surrounding uses

SITE CONTEXT

As illustrated by Figure 2, the subject site currently consists of a residential building and a double-story commercial building. The proposal seeks to only occupy the lower storey of the commercial component of the lot.

The property is zoned 'General Residential' R40 under *Local Planning Scheme No. 1* (the Scheme), with the surrounding properties to the North, East and West zoned 'General Residential R40' consisting of residential dwellings.

Land opposite to the site on Maritana Street is zoned 'Local Business' and 'Motel' and used for Hannans Marketplace and the Tower Hotel respectively.



Figure 2 – 15 Maritana Street Commercial Building and Residential Dwelling

COMPLIANCE WITH LOCAL PLANNING SCHEME NO. 1 AND CITY'S SIGNAGE POLICY (LPP 03)

Under the Scheme, a 'Convenience Store' is an AA use in the 'General Residential' zone meaning council may permit the use after the proposal is advertised for comment.

The development standards relevant to a Convenience Store, along with an assessment of the proposal against those standards is shown in Table 1. Acceptable variations to the standards are justified under the heading 'Variations to Development Standards'.

Scheme Requirements		
Required		Proposed
Convenience Store		
Minimum Setbacks	Street Setback 9m	Complies – by virtue of pre-existing development and associated additional use entitlement.
	Side Setback Nil	Complies
	Rear Setback Nil	Complies
Max Plot Ratio 1.0		Complies
Max Site Coverage 100%		Complies
Parking 7 bays		Does not comply – non-compliance set out below:- <ul style="list-style-type: none"> – 0 onsite bays provided. – 3 proposed verge bays (inclusive of 1 disabled bay). – 5 existing on-street bays.
Landscaping 15.9 m ² with a minimum 1 m strip along all street frontages or within the street setback.		Complies – by virtue of pre-existing development and associated additional use entitlement.
City's Signage Policy (LPP 03) Objectives		
Signs should generally be limited to a maximum of two signs per premises.		Does not comply – 7 signs proposed

Table 1 – Local Planning Scheme No.1 and LPP 03 Development Standards

VARIATION TO DEVELOPMENT STANDARDS

As outlined in Table 1, the development proposes variations in relation to car parking and signage.

CAR PARKING BAYS

Car parking requirements for the proposal have been calculated as requiring a total of seven (7) bays based on the Scheme's standards for a Convenience Store. No on-site parking bays have been provided. The proposed verge parking (3 bays) and the existing on-street parking in the immediate area (5 bays) is considered sufficient to meet requirements. Recognising pre-existing circumstances, precedent has been established by the City approving commercial developments which allow existing on-street parking bays to offset parking requirements.

SIGNAGE

The City's Local Planning Policy LPP 03 states that signs should generally be limited to a maximum of two (2) signs per premises. The signage proposed is for seven (7) signs.

The number and scale of signs proposed is considered to satisfy the Scheme and Policy objectives noting that:

- The scale of signage does not excessively dominate the general streetscape given the 8m wide shop frontage;
- The visual appeal of the building is enhanced through new signage that activates the shopfront and is appropriate for the business;
- Signage is consistent with other commercial premises in the immediate area;
- The placement of signage allows for interaction between the building and the street to enhance passive surveillance; and
- Signage does not impede upon traffic safety.

STATUTORY IMPLICATIONS

If the applicant and/or the owner wish to appeal the decision or the development conditions, a review must be lodged with the State Administrative Tribunal within 28 days of the decision being made by the City. An advice note to this effect will be included in the Decision Notice.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

Fifteen (15) surrounding property owners and occupiers were invited to comment on the application, resulting in two (2) submissions being received. The main themes raised in the submissions are summarised and addressed in the table below. A full response to all submissions raised is attached for Council's consideration.

Parking
Submissions were received regarding the number of bays proposed being insufficient, and the potential for verge parking to disrupt access to surrounding residential properties, and how the verge and road reserve parking bays may disrupt traffic flow along Maritana Street.
City summary of response
Car parking requirements for the proposal have been calculated as requiring a total of seven (7) bays, based on the City's development standards for a Convenience Store. Whilst no on-site parking bays are provided, sufficient parking is available on-street to meet Scheme requirements, given the proposed verge parking and the existing on-street parking in the immediate area (8 bays in total).

Parking bays have been designed in accordance with Australian Standards to allow for safe access onto Maritana Street. Initial parking plans shown during community consultation illustrated verge bays at a 90° angle. Amended parking plans for verge bays have been altered to a 60° angle to mimic the design of existing bays across the street and reduce potential impact to traffic movement. Access/egress arrangements are not considered to have an adverse traffic impact on the surrounding area taking into consideration road network capacities and traffic movements.

Furthermore, the proposed parking does not impede upon the existing pedestrian footpath, and 'no parking' signage that will be installed on the verge will regulate parking in front of residential access ways.

Signage

Concerns have been raised that the proposed signage is not in keeping with the neighbouring properties, especially in relation to the amount of advertising proposed.

City summary of response

To address concerns raised during community consultation, the applicant has provided amended plans reducing the number of signs and coverage. Initial signage plans proposed fourteen (14) individual signs, final amended plans propose seven (7) signs.

The signage proposed generally meets the objectives of the City's Signage Policy (LPP 03) as it does not excessively dominate the general streetscape and enhances the appearance of the building.

It is considered that as the signage proposed displays the products and services offered by the business, that it is appropriate for a commercial land use.

Floodlights

An objection has been received regarding the external lighting increasing light spill onto neighbouring properties.

City summary of response

The planning approval will require all external lighting to comply with Australian Standards for the Control of Obtrusive Effects of Outdoor Lighting (AS4282) and be designed to prevent any increase in light-spill onto the adjoining properties or adjacent roadways.

Antisocial Behaviour

Objections received have stated that there is concern regarding the potential for increased antisocial behaviour as a result of the convenience store.

City summary of response


The activation of a vacant building is considered as a potential mechanism to reduce anti-social behaviour as it will assist in providing surveillance and pedestrian movements to and within the area. The area is very exposed which helps to reduce inappropriate behaviour.


Table 2 – Community Consultation Summary and Response

CONCLUSION

In conclusion, the proposal is recommended for conditional approval as the use is permissible in the 'General Residential' zone and satisfies the intent of the Scheme. Furthermore, the applicant has worked with the City and undertaken modifications to their proposal to address issues raised in submissions pertaining to the development.

ATTACHMENTS

Attachment 1 - Plans and Signage - 15 Maritana Street, Piccadilly 

Attachment 2 - Parking Plans - 15 Maritana Street, Piccadilly 

Attachment 3 - Schedule of Submissions - 15 Maritana Street, Piccadilly 

15.3 CHIEF FINANCIAL OFFICER**15.3.1 REVIEW OF GOLDFIELDS OASIS RECREATION CENTRE
OUTSTANDING DEBTS**

Responsible Officer: Ivana Castle
Chief Financial Officer

Author: Rebecca Kolatowicz
Debt Recovery Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR BROWNLEY
SECONDED BY: CR WILSON

That Council:

1. Review the Goldfields Oasis Recreation Centre's debtor account listings and endorse recognising outstanding revenue of \$85,709.41 (detailed in the table below); and
2. Approve the write off of outstanding debts for the 2015/16, 2016/17 and 2017/18 financial years, in the amounts \$4,588.14, \$16,537.82 and \$23,564.00, consecutively. The total debt write off being \$44,689.96; representing 52% of the total debt outstanding.

Financial Year	No of Debtors Accounts	Total Amount	Debt %
2015/2016	70	\$ 4,588.14	5%
2016/2017	229	\$ 16,537.82	19%
2017/2018	311	\$ 23,564.00	27%
2018/2019	451	\$ 41,019.45	48%
	1061	\$ 85,709.41	

**CARRIED
(9/0)**

EXECUTIVE SUMMARY

The City's Debt Recovery Officer has reviewed the Goldfields Oasis' debtor accounts as part of an internal management audit. This has revealed an outstanding balance and potential write offs of old debts.

The nature of the debt relates to membership, aquatic and swim school fees.

Based on the age of these accounts, it is recommended that the balances

outstanding from 2015/16 (\$4,588.14), 2016/17 (\$16,537.82) and 2017/18 (\$23,564.00) be written off. The total debt write off being \$44,689.96, representing 52% of the total debt outstanding.

Moving forward, the Goldfields Oasis Management Team and the Debt Recovery Officer will work towards implementing a robust Debt Recovery Procedure.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to ensure a financially stable local government.

BUDGET IMPLICATIONS

There are financial implications resulting from the recommendations of this report. The recognition of revenue of \$85,709.41, and the write offs of \$44,689.96 will result in additional revenue for the 2018/19 financial year for the Goldfields Oasis of \$41,019.45.

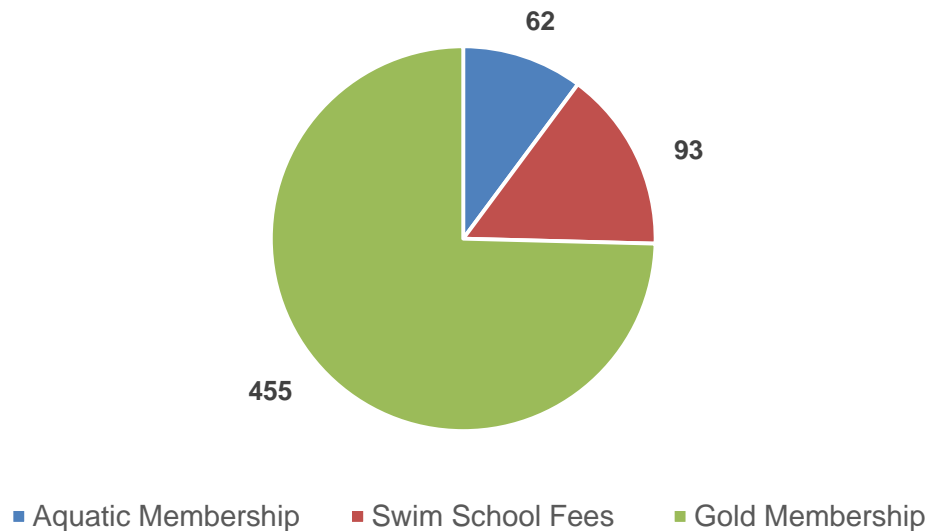
REPORT

As part of an internal Management Review, the City's Debt Recovery Officer was asked to offer advice to staff in managing debt at the Goldfields Oasis. From the initial review it was recognised that there were efficiency gains that could be realised through the implementation of best practice principles in the form of a tailored procedure for the Goldfields Oasis.

The outstanding debts occurred due to failed direct debit attempts. These were agreements made between the client and the Goldfields Oasis and the client failed to adhere to their payment arrangement.

It was determined that due to the age of the accounts, it would not be cost-effective to continue to pursue payment of the debt. It is important to make note that the accounts in question were small in dollar value but high in volume, as displayed in the chart 1 below.

Chart 1 Total number of accounts for write off



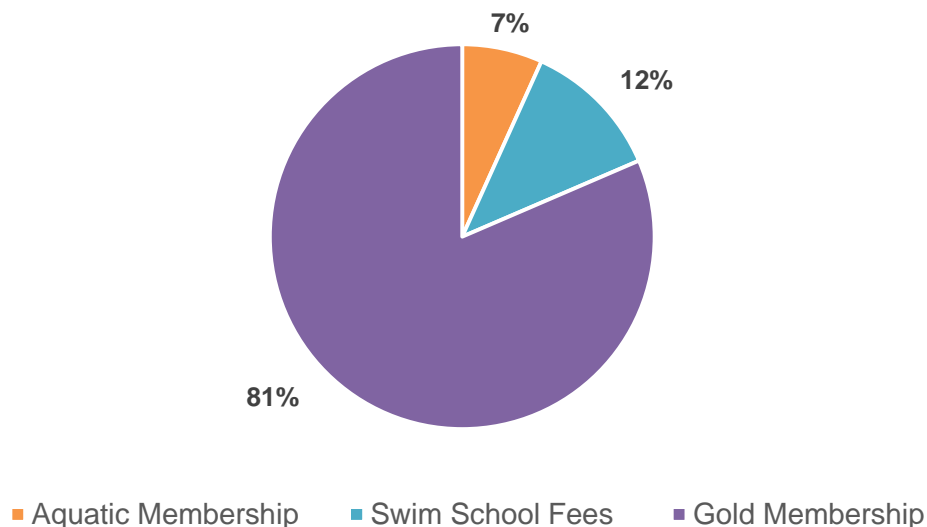
The balances outstanding from 2015/16 (\$1,928.51), 2016/17 (\$18,192.18) and 2017/18 (\$21,103.43) be written off, a total amount \$41,224.12 (as detailed in Table 2 below).

Table 2 Summary of Aged Debtors (2015/16 to 2017/18)

Financial Year	Membership Type	Membership Count	Total Amount
2015/16	Swim School Fees	8	\$ 376.00
	Aquatic	5	\$ 417.50
	Gold	57	\$ 3,794.64
	subtotal	70	\$ 4,588.14
2016/17	Swim School Fees	36	\$ 2,013.92
	Aquatic	26	\$ 1,332.21
	Gold	167	\$ 13,191.69
	subtotal	229	\$ 16,537.82
2017/18	Swim School Fees	49	\$ 2,873.92
	Aquatic	31	\$ 1,269.83
	Gold	231	\$ 19,420.25
	subtotal	311	\$ 23,564.00
Total Debt for Write off		610	\$ 44,689.96

The nature of the debts relate to three categories; aquatic memberships (7%), swim school fees (12%) and gold memberships (81%).

Chart 2 Total percentage of debt for write off



Moving forward, the Goldfields Oasis and the Debt Recovery Officer will work towards implementing a robust Debt Recovery Procedure.

STATUTORY IMPLICATIONS

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
 - (b) *waive or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money,*
- which is owed to the local government.*

** Absolute majority required.*

Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

- (2) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*
- (3) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.3.2 BAD DEBT WRITE OFF - DELINQUENT DEAD UNIMPROVED VALUES (UV) TENEMENTS

Responsible Officer: Ivana Castle
Chief Financial Officer

Author: Jocelyn Power
Rates Coordinator

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR O'DONNELL
SECONDED BY: CR TURNER

That Council:

1. Review the delinquent rates accounts, as detailed in the table below and recognise the outstanding debt of \$220,153.84 is uncollectable; and

UV Tenement Type	Property Count	General Rates \$	ESL \$	Legal Charges \$	Interest Charges \$	Total \$
Exploration	14	13,515.24	-	4,831.22	15,960.71	34,307.17
Prospecting	58	11,055.33	-	10,947.93	13,118.31	35,121.57
Mining	5	60,016.95	627.53	880.00	89,200.62	150,725.10
TOTAL	77	84,587.52	627.53	16,659.15	118,279.64	220,153.84

2. Approve the write off on seventy seven (77) delinquent dead Unimproved Values (UV) mining tenements, total rates debt of \$220,153.84; the debt comprises of general land rates \$84,587.52, emergency state levy \$627.53, legal charges \$16,659.15 and penalty interest charges \$118,279.64.

**CARRIED
(9/0)**

EXECUTIVE SUMMARY

As part of an ongoing internal Management Review, Rates Department staff have commenced a review of all delinquent rates accounts, commencing with Unimproved Values (UV) mining tenements. Regular reporting of bad debts is intended to encourage sound governance over collection of monies.

The purpose of this report is to seek Council approval to write off seventy seven (77) delinquent dead Unimproved Value (UV) mining tenements, totalling \$220,153.84. Administrative attempts to recover the debts have not succeeded and further recovery attempts would not be cost effective. Provision was made at the Mid-year Budget review 2018/19 in the amount of \$200,000 for bad debt write off.

It is recommended that Council resolve to write off the delinquent rates debts amounting to \$220,153.84 as described in this report and in the confidential attachment, 'Detailed List of Debtors'.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to ensure a financially stable local government.

BUDGET IMPLICATIONS

There are financial implications resulting from the recommendations of this report. The write off of bad debts will result in the total loss of revenue of \$220,153.84 for 2018/19 financial year; rates revenue \$84,587.52 and service charges \$135,566.32. The loss of revenue has been accounted for under budget COA 103012120 – 'Rates - Bad Debt Write Off Expense MUN' and 'Provisions for doubtful debt' on the City's profit and loss statement. It will result in an overspend of \$20,153.84, given a budget allocation of \$200,000.

REPORT

BACKGROUND

The City's policy requires that all bad debts to be written off be approved by Council or under delegation.

The City's CEO Delegation of Authority Register , provides the Chief Executive Officer (CEO) authority to write off individual rates debts under \$100. All rates debts of \$100 or more are to be written off by Council.

COMMENT

Currently the City has seventy seven (77) delinquent dead mining tenements listed under the provision for doubtful debts that have been deemed 'unrecoverable'. A dead mining tenement is a claim, lease or license to mine that is inactive or has been surrendered by the applicant, withdrawn by the applicant or been forfeited.

The majority of these debts date back more than ten years. Information recorded on the related rate accounts show regular attempts to recover the debts have been unsuccessful. The continued cost of pursuing payment of the debts have been costly with no results.

It has been determined that due to the age of the accounts, the debts are unrecoverable and are recommended for write off. In circumstances where it is not viable to continue legal action for recovery, council is then left with no choice but to write off the debt.

Table 2 UV Mining Dead Tenements - Aged Rates Accounts

Billing Period	Age of Debt (years)	Property Count	Total Outstanding \$
2000/01	19	17	49,827.97
2004/05	15	1	1,461.99
2005/06	14	2	110,866.97
2006/07	13	1	604.14
2009/10	10	9	28,037.66
2011/12	8	2	1,515.32
2012/13	7	6	5,898.02
2014/15	5	13	8,091.89
2015/16	4	12	9,208.44
2016/17	3	13	4,128.23
2017/18	2	1	513.21
TOTAL		77	220,153.84

As stated, the majority of these debts are a number of years old and the process of debt recovery has been regular and persistent without success. Importantly, the City processes have been modified over time to ensure that there should not be recurring instances.

As a minimum requirement, this will be an annual process. Rates Officers will work with the Debt Recovery Officer to implement procedural guidelines, ensuring that costs from the current financial year are not carried forward as a burden to future financial periods.

STATUTORY IMPLICATIONS

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
 - (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money,*

which is owed to the local government.

** Absolute majority required.*
- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*

- (4) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

CONFIDENTIAL ATTACHMENT

Detailed List of Debtors

15.3.3 ACCOUNTS PAYABLE FOR THE MONTH OF MAY 2019

Responsible Officer: Ivana Castle
Chief Financial Officer

Author: Casey Radford
Finance and Systems Coordinator

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR WILSON
SECONDED BY: CR BROWNLEY

That Council receive the list of payments totalling \$3,954,662.82 as presented for the month of May 2019.

**CARRIED
(9/0)**

EXECUTIVE SUMMARY

The purpose of this report is to receive the list of payments made from the Municipal and Trust funds including a summary report of the Corporate Credit Card transactions incurred by authorised card holders.

The Chief Executive Officer has been delegated the power to make payments from the Municipal and Trust funds in accordance with budget allocations. The City provides payment facilities to suppliers either by cheque, electronic funds transfer (EFT), and credit card.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Attached to this report are the lists of all cheques and EFT payments made during the month of May 2019 and a list of corporate credit card transactions by card holder of the same period totalling \$3,954,662.82.

Municipal EFT	\$ 3,581,633.28
Municipal Cheque	\$ 123,686.57
Direct Debit	\$ 193,107.50
Trust EFT	\$ 10,850.88

Trust Cheque	\$	150.00
Debit Cards	\$	5,374.37
Credit Cards	\$	39,860.22
Total	\$	3,954,662.82

STATUTORY IMPLICATIONS

The Accounts Payable for the Month of May 2019 has been prepared in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

POLICY IMPLICATIONS

All purchases by authorised officers are to be completed in accordance with Policy CORP AP 001– Purchasing.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Trust Cheques May 19 

Trust EFT's May 19 

Muni Cheques May 19 

Muni EFT May 19 

Direct Debits May 19 

Debit Card Payments May 19 

[Credit Card Payments May 19](#)

15.3.4 STATEMENT OF FINANCIAL ACTIVITY - APRIL 2019

Responsible Officer: Ivana Castle
Chief Financial Officer

Author: Ishani Subaharan
Corporate Accountant

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR BROWNLEY
CARRIED BY: CR O'DONNELL

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receive the Statement of Financial Activity for the period ending 30 April 2019.

**CARRIED
(9/0)**

EXECUTIVE SUMMARY

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations* ("the Regulations"), the City is to prepare a monthly Statement of Financial Activity for approval by Council. Attached for consideration is the completed Statement of Financial Activity for the period ending 30 April 2019.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no budget implications resulting from the recommendations of this report.

REPORT

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. It was also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$50,000, whichever is the greater.

For the year to date to 30 April 2019, income is over budget by 1.32% and expenditure is under budget by 3.26%, commentary is provided at sub program level. A nil variance means that the year to date actual value is identical to the year to date budget estimate. Comments are therefore provided where the variances value is > 10% and > \$50,000 under or over budget.

INCOME CATEGORIES

Overall stated income is within the allowable variance as dictated by Council, being 1.32%, \$922,653 over budget. The sub programs which are outside the allowable variance is as follows.

HACC

Description	YTD Budget	YTD Actual	YTD Variance
HACC	\$1,550,220	\$1,797,956	\$247,736

The variance in this subprogram relates to understated revenue forecast at mid-year, this is additional revenue.

Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	\$572,869	\$449,234	-\$123,635

The main variance in this subprogram relates to timing of Goldfields Art Centre income (115K). This should correct itself before year end, 30 June 2019.

Unclassified

Description	YTD Budget	YTD Actual	YTD Variance
Unclassified	\$13,103	\$116,170	-\$103,067

The main variance in this subprogram relates to insurance reimbursement for Oasis solar heating panels, which will be offset by an expense. This is not additional revenue.

EXPENSE CATEGORIES

Overall stated expenditure is within the allowable variance as dictated by Council, being 3.26% \$1,857,581 under budget. The sub programs which are outside the allowable variance is as follows.

Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	\$2,091,663	\$1,730,214	\$361,449

The main variance in this subprogram relates to the timing of Goldfields Art Centre expenses, (\$215K), and events (\$96K). This will correct itself before year end, and does not represent savings.

CAPITAL CATEGORIES

April 2019 capital expenditure is under budget by \$1,773,492 YTD. Actual YTD expenditure is \$7,867,657 versus budgeted YTD spend of \$9,641,150.

The main variance is in Infrastructure - Roads (\$1,425,754), and is due to a delay in the scheduling budgeted works programs. This is a timing difference, and it is envisaged that all scheduled works will be completed by 30 June 2019.

Land and Buildings variance of (\$265,915) is largely due to a delay in budgeted works programs for EGCC Roof replacement (\$195K) and the Golf course club house project (\$55K). These projects have experienced delays, subsequently provision has been made in the 2020 budget to allow for this. At this stage both projects look as though they will start next financial year.

Light vehicles and Plant & Equipment variances of (\$254,318) and \$338,255 is a timing difference, this will be spent by 30 June 2019.

Infrastructure – Airport has a variance of \$50K which is a timing difference for the Airport revetment program. This program will be completed by 30 June 2019.

Infrastructure Parking has a variance of (\$33K) which is due to small delays in the program. This is a timing difference only.

Infrastructure Drainage has a variance of \$101K which is a result of advancement in the program due to re-prioritisation of drainage works projects.

The remaining variances are largely due to timing differences in the budgeted capital programs, including Investment Property – (\$88K) and Infrastructure – Footpaths (\$161K).

STATUTORY IMPLICATIONS

The Statement of Financial Activity has been prepared in accordance with the requirements of the Regulations.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

[Statement of Financial Activity - April 2019](#)

16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17 INFORMATION BULLETIN**17.1 CHIEF EXECUTIVE OFFICER****17.1.1 INFORMATION ITEM 24 JUNE 2019**

Responsible Officer: John Walker
Chief Executive Officer

Author: Karen Theaker
Governance Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR BROWNLEY

SECONDED BY: CR WILSON

That Council receive the information.

**CARRIED
(9/0)**

EXECUTIVE SUMMARY

The purpose of this report is to keep Elected Members informed on items for information as received by the City.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The city of Kalgoorlie-Boulder regularly receives and produces information for receipt by the Elected Members.

INFORMATION ITEM:	DATE:
PDRS Information Bulletin	May 2019
Graffiti Report	May 2019

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

PDRS Information Bulletin 

Graffiti Report 

18 CONFIDENTIAL ITEMS

Nil.

19 DATE OF NEXT MEETING

The next Ordinary Council Meeting will be held on Monday 8 July 2019.

20 CLOSURE

There being no further business, the Mayor thanked the Councillors and staff for their attendance and declared the meeting closed at 7:29pm.