



# **MINUTES**

**of the**

**ALL PURPOSE COMMITTEE MEETING**

**Held at 6:30PM**

**on**

**18 FEBRUARY, 2019**

**in the**

**Councillor's Conference Room**

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## Table of Contents

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Item	Subject	Page No
1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS .....	1
2	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	1
3	PETITIONS/DEPUTATIONS/PRESENTATIONS .....	2
4	DECLARATIONS OF MEMBERS' AND OFFICERS' INTEREST .....	2
4.1	INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE–BOULDER CODE OF CONDUCT.....	2
4.2	FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A .....	2
4.3	PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B.....	2
5	CONFIRMATION OF MINUTES .....	2
6	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION .....	2
7	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	2
8	REPORTS OF OFFICERS .....	3
8.1	GENERAL MANAGER – CITY LIVING .....	3
	8.1.1 KALGOORLIE-BOULDER YOUTH COUNCIL REVIEW .....	3
9	CONFIDENTIAL ITEMS.....	7
10	DATE OF NEXT MEETING.....	7
11	CLOSURE.....	7

**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Chairman declared the meeting open at 6:37pm welcoming those present.

**2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

**IN ATTENDANCE:**

Mayor John Bowler  
Cr Allan Pental  
Cr Lisa Malicky  
Cr Laurie Ayers  
Cr Gary Brown  
Cr Suzie Williams  
Cr Glenn Wilson  
Cr Natalie Coxon  
Cr Pam O'Donnell  
Cr Nardia Turner  
Cr Linden Brownley

*Arrived at 6:40pm*

**MEMBERS OF STAFF:**

Mr John Walker	Chief Executive Officer
Mrs Holly Phillips	General Manager City Living
Ms Karen Theaker	Governance Officer

**VISITORS:**

0

**PRESS:**

0

**APOLOGIES – ELECTED MEMBERS:**

Cr Deborah Botica

**APOLOGIES – MEMBERS OF STAFF:**

Mr Stuart Devenish	General Manager Infrastructure & Environment
Ms Ivana Castle	Chief Financial Officer

**LEAVE OF ABSENCE:**

Cr Mandy Reidy

**3 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil.

**4 DECLARATIONS OF MEMBERS' AND OFFICERS' INTEREST**

**4.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE-BOULDER CODE OF CONDUCT**

Nil.

**4.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A**

Nil.

**4.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B**

Nil.

**5 CONFIRMATION OF MINUTES**

**MOVED BY: CR O'DONNELL**

**SECONDED BY: CR TURNER**

[Minutes of All Purpose Committee Meeting held on 19 November 2018](#)

That the minutes of the **All Purpose Committee** meeting held on 19 November 2018 be confirmed as a true record of that meeting.

**CARRIED  
(10/0)**

**6 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil.

**7 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

## 8 REPORTS OF OFFICERS

### 8.1 GENERAL MANAGER – CITY LIVING

#### 8.1.1 KALGOORLIE-BOULDER YOUTH COUNCIL REVIEW

<b>Responsible Officer:</b>	<b>Holly Phillips General Manager City Living</b>
<b>Author:</b>	<b>James Pervan Team Leader Healthy Communities</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

#### VOTING REQUIREMENTS

Simple

#### OFFICER RECOMMENDATION / COMMITTEE RESOLUTION

**MOVED BY: CR BROWN**  
**SECONDED BY: CR BROWNLEY**

The methodology for the review of the Kalgoorlie-Boulder Youth Council be received.

**CARRIED  
(11/0)**

#### EXECUTIVE SUMMARY

The Youth Strategic Action Plan 2018-2021, endorsed by Council in August 2018, prioritised a review of the Kalgoorlie-Boulder Youth Council to foster better connections between youth and civic leaders, and to enable young people to have an impactful voice in the community.

This report provides an overview of the current role of the Kalgoorlie-Boulder Youth Council, and the approach required for the review.

#### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to invest in the children and youth of the community.

#### BUDGET IMPLICATIONS

Expenses associated with the review will be covered by Work Order 40200122, under the City's 2018/19 municipal budget for Youth Council Operations.

#### REPORT

The Kalgoorlie-Boulder Youth Council (KBYC) has been operational since its original inception in May 1999. Established as a formal connection between the City of Kalgoorlie-Boulder (the City) and young people in the community, it is one of the few Youth Councils in WA that operate in accordance with the *Local Government Act 1995*.

KBYC meetings are held informally every two-to-three (2-3) weeks, with five (5) formal meetings scheduled throughout the year. At these meetings, formal agendas are prepared, reports voted on and the minutes presented at an Ordinary Council Meeting for final deliberation.

At present there are 11 Youth Councillors tasked with providing a representative body of young people to discuss youth issues and initiatives relevant to the Kalgoorlie-Boulder community. Matters or reports that affect young people may be referred to the KBYC by Ordinary Council with Youth Council Mentors providing guidance on tasks or initiatives as well as facilitating group discussions.

### **Identified Challenges**

Within the existing framework of the KBYC and general environment that contemporary youth inhabit, a range of challenges present themselves as barriers for the KBYC to be fully effective as an operating body.

- Many young people today have minimal spare time when faced with a multitude of pressure and commitments from educational obligations, extra-curricular activities, sports and social lives;
- Formal meeting procedures, while intended to enhance civic decision making processes, do not offer an enticing forum for discussion and debate, with young people preferring a more relaxed and informal setting to be creative and collaborate;
- For people wanting to join the KBYC, the rigid meeting structures in addition to the application process can at times take months to formalise, resulting in lost interest from young people;
- The greatest success in recruiting Youth Councillors falls within the 12-18 age bracket, with difficulty experienced in recruiting people aged 18-25. Additionally, there are significant challenges associated with maturity levels of people aged 12-25;
- Sporadic meeting schedule requirements prevent any substantial traction from being gained with initiatives, projects and ideas that are raised at informal meetings;
- A lack of ownership and autonomy for actions creates increased dependency on City officers to progress actions;
- Increased pressure on City officers has resulted in fewer resources being available to attend to core roles; and
- Decline of relevance and profile in the community and media due to lack of consistent action.

### **Review**

When the Youth Strategic Action Plan (YSAP) 2018-2021 was endorsed by Council, a commitment was made as a key action for the City to undertake and complete a review of the framework. This review seeks to ascertain what the best structure is to support youth participation in the City's governance, decision making and resource allocation processes. The following methodology will be utilised to establish an answer for this question.

## 1. Engagement

For this review to be successful, young people need to be asked the question of how they would like to have a voice that connects them with their civic leaders. This will be achieved in partnership with the KBYC through an online survey, to be delivered in the following formats:

- Promotion through a social media campaign;
- Engagement points established at targeted youth facilities, programs and events;
- Mobile engagement point taken into schools;
- Collaboration with other organisations and community groups that work with young people; and
- The incorporation of a 'prize' element that appeals to young people to encourage their participation.

In addition to the views of young people, the knowledge and guidance of peers needs to be sought. To supplement the responses received from the youth community, targeted feedback will be requested from the following:

- Existing and previous Youth Councillors;
- Existing and previous Youth Mentors;
- Councillors;
- Youth Advisory Council WA; and
- Other regional and metropolitan based Local Governments that have a representative youth body.

## 2. Analysis and Review

Information and responses gained from the engagement phase will be collated and summarised into key findings. These will then be used as an assessment tool for identifying where improvements can be made to the existing KBYC framework, or to determine how a potentially new framework should be structured.

Based on the key findings of the engagement phase, recommendations will be compiled into a report and presented to Council for deliberation.

## 3. Action

After the best possible structure has been determined and endorsed by Council, all required administrative work will be completed to ensure a swift and smooth transition to the new framework as necessary.

A working timeframe of three (3) months will be sufficient to conduct the Engagement, Analysis and Review stages with a report ready for submission to Council in May 2019.

## STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

**COMMUNITY ENGAGEMENT CONSULTATION**

Community consultation was conducted in the development of the Youth Strategic Action Plan 2018-2021.



**9 CONFIDENTIAL ITEMS**

Nil.

**10 DATE OF NEXT MEETING**

The next All Purpose Committee Meeting will be on Monday 18 March 2019.

**11 CLOSURE**

There being no further business, the Chairman, Mayor John Bowler , thanked those present for their attendance and declared the meeting closed at 6:41pm.